
City Council Regular Meeting

DEPARTMENT: City Manager's Office

FROM: Janalea Hembree, Director of Strategy and Innovation

MEETING: September 8, 2026

SUBJECT:

Consider and take possible action on a resolution authorizing a joint agreement for administration of community development block grant with Tarrant County. (*Staff Contact: Janalea Hembree, Director of Strategy and Innovation*)

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 Beautiful, Safe, & Vibrant Community	3.1 Encourage a clean and healthy community 3.2 Encourage placemaking and a sense of belonging

SUMMARY:

The United States Department of Housing and Urban Development (HUD) has designated the City of Burleson as a metropolitan city eligible to receive a direct entitlement of Community Development Block Grant (CDBG) funds for the FY 2027-2029 program period. The CDBG program provides federal funding for eligible community development and housing activities. The City has elected to continue participating in Tarrant County's CDBG program as a metropolitan city through a Joint Agreement. Under this arrangement, Tarrant County will administer the City's CDBG entitlement program on behalf of the City in accordance with applicable federal, state, and local requirements and HUD rules and procedures.

The Joint Agreement will remain in effect for the three-year federal program period covering FY 2027, FY 2028, and FY 2029, and until all funds and program income received during the period have been expended and funded activities have been completed. Neither the City nor Tarrant County may terminate or withdraw from the agreement during the three-year program period.

Through the Joint Agreement, Tarrant County will administer all activities and requirements associated with the City of Burleson's CDBG entitlement program. The City will indirectly receive

its CDBG entitlement funding through Tarrant County in the form of approved projects. The agreement provides that funding available to the City will be at least 80 percent of the City's total annual CDBG entitlement allocation from HUD.

Tarrant County will be responsible for administering the program in accordance with applicable HUD grant administration requirements. The City will retain responsibility for approving all City CDBG funding decisions and determining the specific programs, projects, and other eligible uses of the City's allocation. Tarrant County may retain an amount not to exceed 20 percent of the City's total annual HUD allocation for eligible reimbursable administrative costs associated with administering the program.

The agreement also covers HUD formula funding programs administered through Tarrant County, including CDBG, HOME Investment Partnerships Program (HOME), and Emergency Solutions Grants (ESG). Under the agreement, the City may receive HOME and ESG formula allocations only through the Urban County; however, the agreement does not preclude either party from applying for HOME or ESG funding through the State when permitted.

During the City's participation in Tarrant County's CDBG program, the City may not apply for grants through the State CDBG Program. The agreement provides that CDBG funds to which the City is entitled will be utilized for the benefit of the City.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

The City will receive at least 80 percent of its annual HUD CDBG entitlement allocation through Tarrant County in the form of approved eligible projects. Tarrant County may retain up to 20 percent of the annual allocation for HUD-eligible administrative expenses associated with administration of the City's CDBG program.

The City's actual annual CDBG entitlement allocation will be determined by HUD.

STAFF CONTACT:

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