

BURLESON PUBLIC SPACES & CULTURAL HERITAGE BOARD
MAY 12, 2026
MINUTES
DRAFT

ROLL CALL

BOARD MEMBERS PRESENT

John Weeks
Joy Larabell
Payton Byrd
Vaughn Schlegel
Steve Ann Richie
John Zamaripa

BOARD MEMBERS ABSENT

Jaime Ibarra
Vanessa Shimek

Staff Present

Jen Basham, Director of Parks and Recreation
Sarah Heath, Senior Administrative Specialist/Recording Secretary

Guests

None.

1. **CALL TO ORDER** - Time 6:00 PM

Sarah Heath, Recording Secretary, called the meeting to order. **Time: 6:01 PM.**

Nominate a Chair and Vice Chair for the Public Spaces and Cultural Heritage Board for the Fiscal Year 2025-2026. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Motion made by Vaughn Schlegel to nominate himself for Chair. Motion made by Payton Byrd to nominate herself for Chair.

Motion passed 5-1 in favor of Vaughn Schlegel as Chair. Absent Jaime Ibarra and Vanessa Shimek.

Motion made by Payton Byrd to nominate herself for Vice Chair. Motion made by John Zamaripa to nominate himself for Vice Chair.

Motion passed 5-1 in favor of Payton Byrd as Vice Chair. Absent Jaime Ibarra and Vanessa Shimek.

2. **CITIZEN APPEARANCES**

None.

3. **GENERAL**

A. Consider and take possible action on the minutes from the April 7, 2026 meeting. (Staff Contact: Sarah Heath, Senior Administrative Specialist)

Motion made by John Zamaripa and seconded by Joy Larabell to approve the minutes as presented.

Motion passed 6-0. Absent Jaime Ibarra and Vanessa Shimek.

4. **REPORTS AND PRESENTATIONS**

A. Receive a report, hold a discussion and provide staff feedback regarding the public art master plan and policy. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham gave a report on the City of Burlison Public Art Plan as adopted by City Council on October 20, 2025 and Public Art Policy. This outlined community engagement during its development, vision and goals for public art in Burlison, policy and definitions, funding models, and an implementation framework. Staff noted

Board discussion expressed support for enhancing safety and visibility to the entrance of Russell Farm Art Center. Staff reported that the plan for expanding the roadway is currently outside of the 5-year capital plan, but noted this has also been identified as a key component for the Russell Farm Master Plan development due to the roadway's impact to circulation, access, and safety.

Board discussion reflected support of the development of a public art inventory of existing works, which will be presented to the Board in the future for context and feedback. Staff noted long-term conversations will include how to publish the public art inventory to the community, such as with a StoryMap.

Board discussion reflected support for exploring grant funding opportunities as a potential source of funding for public art.

B. Receive a report, hold a discussion and provide staff feedback regarding the workflow and definition of art in public spaces. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham gave a report on the workflow for public art as outlined in the Public Art Plan, identifying that staff will advance implementation through project identification and intake, evaluation and prioritization, concept development and coordination, Board review and public engagement, initiating a Call for Art, artist selection, art implementation and installation, and ongoing stewardship. Staff is seeking feedback from the Public Spaces and Cultural

Heritage Board on the proposed workflow and the application of the adopted public art definitions to guide project identification and evaluation.

The Board recommended the consideration of the incorporation of accessibility of the public to the public art definition.

The Board was in favor of the next meeting to include a review of request on proposed public art for the Board's consideration, a preliminary prioritization of public art projects identified in the Public Art Plan, review the preliminary public art inventory for Old Town Burleson, and a site visit of a portion of Old Town Burleson.

5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

- Report on how staff currently gets information out to the community.
- Update on City Market.

6. **ADJOURN**

Motion made by Payton Byrd and seconded by Joy Larabell to adjourn the meeting.

Time: 7:18 PM.

Sarah Heath
Recording Secretary