

BURLESON COMMUNITY SERVICE DEVELOPMENT CORPORATION (4B)

APRIL 21, 2025
DRAFT MINUTES

Board Members Present:

Phil Anderson
Chris Fletcher
Victoria Johnson
Dan McClendon, President

Board Members Absent:

Brooke Clifton
Joy Larabell
James Luckie

Staff Present:

Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Eric Oscarson, Deputy City Manager
Monica Solko, Deputy City Secretary
Lisandra Leal, Assistant City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – Time: 4:00 p.m.

President Dan McClendon called the meeting to order. **Time: 4:00 p.m.**

2. CITIZEN APPEARANCE

- No speakers.

3. GENERAL

A. Consider and take possible action on the minutes from the November 18, 2024 Community Service Development Corporation (Type B) meeting. (Staff Contact: Monica Solko, Deputy City Secretary)

Motion was made by Chris Fletcher and seconded by Victoria Johnson to approve.

Motion passed 4-0, with Brooke Clifton, Joy Larabell, and James Luckie absent.

B. Consider and take possible action on a resolution recommending a contract with Land Design, Inc. for the design of Phase I of the community park in the amount of \$320,000 with a contingency of \$32,000. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Jen Basham, Director of Parks and Recreation presented a resolution to the board.

Motion was made by Victoria Johnson and seconded by Phil Anderson to approve.

Motion passed 4-0, with Brooke Clifton, Joy Larabell, and James Luckie absent.

4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

5. RECESS INTO EXECUTIVE SESSION

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene into Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071.

B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code.

C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

- No Executive Session needed.

6. ADJOURN

There being no further discussion President Dan McClendon adjourned the meeting. **Time: 4:11 p.m.**

Lisandra Leal
Assistant City Secretary