

Print

Public Events Permit Application - Revised 2022 - Submission #95393

Date Submitted: 2/7/2024

Fees

Public Event Permit Fee: \$250

Tent Permit: \$100

Carnival/Circus Permit: \$50

Pyrotechnic Display: \$150 per display per day

Event Name

Please select the type of event you are proposing?

- Parade
- Bike Race
- Marathon
- Fun Run
- Parking Lot Party
- Concert
- Carnival
- Festival
- Other

If other, please explain the type of event you are proposing

Please select all that applies to your proposed event

- Closing or impacting a public street, sidewalk, or trail
- Impacting or hindering the regular flow of traffic
- Blocking or restricting city-owned property
- Sale or distribution of merchandise, food, or beverages on city-owned property
- Erection of a tent equal to or greater than four hundred (400) square feet in area
- Installation of a stage, band-shell, trailer, van, portable building, grandstand, or bleachers
- Placement of portable toilets on city-owned property
- Have an impact on public safety

If your event WILL NOT have an impact on public safety please explain why you feel that way*

Security Onsite to access and direct public safety vehicle response

If the answer is YES to any of the below requests the application must be approved by city council and must be submitted at least 90 days before the event is to begin.

Any marketing published before the event is approved by city council is at the risk of the event organizer.

Will street closures be required?*

- Yes No

If yes, please provide details:

██████████/Clark and Scott/Rigney Way

Are you requesting the city to waive fees associated with police services?*

- Yes No

If yes, please provide number of officers and hours requested:

1 Officer for 6 hours

Are you requesting the city to waive fees associated with fire services? *

- Yes No

If yes, please provide number of fire personnel and hours requested:

Are you requesting the city to waive fees associated with the rental of city facilities? *

- Yes No

If yes, please provide the facility and hours requested:

Are you requesting the city to waive the \$250 special event fee?

Yes No

If yes, please provide an explanation

If the answer is yes to any of the above questions, is this submittal at least 90 days before the event date?

Yes No

If the answer to all of the questions is no, is this submittal at least 60 days before the event date?

Yes No

First Name*

Craig

Last Name*

Champion

Address1*

301 S Dobson St

City*

Burleson

State*

TX

Zip*

76028

Email:*

security@opendoorexperience.com

Phone:*

817-308-1379

First Name

Opendoor

Last Name

Church

Address1

301 S Dobson St

City

Burleson

State

TX

Zip

76028

Email:

Phone:

Proposed location and description of property where Public Event will be held:*

Opendoor Church main parking lot and front entry area. Events will be setup in our parking lot and entry properties. We need the roads closed that travel around and through the church areas

Site Plan Information

You cannot submit an application online without attaching a site plan. A site plan does not have to be professionally drawn. A hand drawn exhibit is acceptable. Google Earth is a great resource for this requirement.

Submit a site plan showing the area where the Public Event is to be held, including the following:

1. The location of parking areas available for patrons under the operator's control;
2. Location of proposed additional parking;
3. Location of entrance, exit, and interior roadways and walk;
4. Street closures proposed;
5. Structural elements proposed (bounce houses, booths, etc.);
6. Location of all first aid stations and emergency medical resources;
7. Location, type, and provider of restroom facilities;
8. Location and description of water stations;
9. Location and number of food stands, and the types of food to be served if known;
10. Location, number, type, and provider of solid waste containers;
11. Location of any tents;
12. Location of operator's headquarters at the gathering;
13. A plan to provide lighting adequate to ensure the comfort and safety of attendees and staff, if event is being held in non-daylight hours;
14. If loudspeakers are to be used, the location and orientation of those speakers shall be shown.

Upload Site Plan*

SparkinParkmap.jpeg

Please ensure nothing is blocking the street so that an emergency response vehicle may get to the area in the event of an emergency.

First Name

Last Name

Address1

City

Burleson

State

TX

Zip

76028

Phone:

Upload Agreement

No file chosen

Submit a certified copy of the agreement between the promoter and the property owner.

Type and purpose of event:*

Easter style community celebration with Bounce Houses, Games, and an Egg Hunt

Estimated number of attendees:*

500

Start Date/Start Time:*

3/23/2024

10:00 AM

End Date/End Time:*

3/23/2024

03:00 PM

Will there be entertainment?*

Yes

No

If yes, please provide details:

Will amusement rides be present?*

Yes

No

If yes, please provide details, including name and address of company:

Will alcohol be served?*

Yes

No

If yes, please provide type of alcohol (beer, wine, mixed beverages)

Will there be food service?*

Yes

No

How many years has the event taken place?

5

Explain the event purpose

Church activities for members and exposure for new members

Plans for solid waste:*

Dumpsters onsite with roll away trash cans throughout the area

Plans for restroom facilities, including number of restrooms:*

4 restrooms inside the building

Please provide details of plans to control access to event:*

Onsite Uniform Security with a designated access point on Clark Street at the entrance to the Church

Please provide details for event security:*

Uniformed and Armed Licensed Security through Opendoor Church. We will also coordinate an off duty police officer onsite

Please provide details for event first aid/medical:*

Volunteer Medical Team through Opendoor Church consisting of a Family Nurse Practitioner, ER RN, and 2 EMT's who routinely serve on our teams

Please provide details of parking plan:*

Overflow parking will be used at the Nola Dunn Academy with golf carts to transport families.

Name of Insurance Company:

Church Mutual Insurance

Address1

3000 Schuster Lane

City

Merrill

State

WI

Zip

54452

Phone:

214-212-2314

Contact Person:

Amanda Ostrowski

Policy Number:

0364215 25-588357

Upload Insurance Certificate:

Screenshot 2023-11-28 12.39.05 (1).png

E-signature*

By submitting this permit application I agree that all information included is correct to the best of my knowledge. I agree to adhere to all of the rules and regulations laid out in this Public Events Permit. If any changes are made between the time I file this permit and the date of the event I will contact the City concerning those changes and abide by the City's decision regarding those changes.

Agree

Disagree

Signature

Michael Craig Champion Jr