
City Council Regular Meeting

DEPARTMENT: Development Services

FROM: Lisa Duello, Deputy Director of Development Services

MEETING: April 7, 2025

SUBJECT:

Consider and take possible action on an ordinance amendment to CSO #5565-09-2024 Fee Schedule relative to on-site sewage facility systems. (*First Reading*) (*Staff Contact: Lisa Duello, Deputy Director of Development Services*)

SUMMARY:

Development Services staff plans on taking over the permitting and inspection of on-site sewage facilities (OSSF) in June 2025. The current fee schedule refers to Tarrant County determining the fees. The proposed ordinance amendment will remove Tarrant County authority for the OSSF fees. The permit fees will remain the same as listed.

2. On-site sewage facility fee		DETERMINED BY TARRANT COUNTY
A. New System		
1. Application Fee		\$0
2. Water research fee		\$10
3. Permit Fee		\$250
4. Total for new system		\$260
B. Reinspection of system		\$75
C. Repair of system previously permitted		\$100

RECOMMENDATION:

Approve the ordinance amending the Fee Schedule relative to on-site sewage facilities.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

March 24, 2025 - The City Council approved the Termination of the interlocal agreement with Tarrant County for the permitting and inspection of on-site sewage disposal systems.

REFERENCE:

N/A

FISCAL IMPACT:

Proposed Expenditure/Revenue: Estimated Annual Revenue \$3,750 (@15 permits yr. at \$250)
Account Number(s): 10014002 - TBD
Fund: General Revenue
Account Description:

STAFF CONTACT:

Lisa Duello
Deputy Director of Development Services
lduello@burllesontx.com
817-426-9841