

BURLESON PARKS ADVISORY BOARD  
May 15, 2025  
MINUTES  
**DRAFT**

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Sherry Scott  
Christian Schott  
Angel Sanchez  
Tyler Knox  
Shannan Sutter  
Addison Oscarson  
Ashli Logan

Board Members Absent

Matthew Quinn  
Lindsey Cobb

Staff Present

Jen Basham, Director of Parks and Recreation  
Allison Smith, Deputy Director of Recreation  
Bailey Campbell, Senior Administrative Specialist/Recording Secretary

**Guests**

1. **Call to Order: 6:00 PM**—Sherry Scott called the meeting to order at 6:00 PM

2. **Citizen Appearances**

Ken Richardson, 1132 Hidden Glen Court, came forward and spoke about ways the department could save money to pay for more park benches. He also provided written notes to the board members.

3. **General**

- A. Consider approval of the minutes from the April 17, 2025, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

Tyler Knox made a motion to approve the item. Shannan Sutter seconded the motion. Motion passed 7-0. Absent Matthew Quinn, and Lindsey Cobb.

- B. Consider recommending approval of a project with Kraftsman for the replacement of the Indoor Pool Playstrcutrure at a total price of \$443,674.21. (Staff Contact: Allison Smith, Deputy Director of Recreation)

Allison Smith gave a presentation recommending approval of a project with Kraftsman for the replacement of the Indoor Pool Playstrcutrure. A discussion followed.

Shannan Sutter made a motion to approve the item. Ashli Logan seconded the motion. Motion passed 7-0. Absent Matthew Quinn, and Lindsey Cobb.

#### **4. Reports and Presentations**

- A. Receive the April 2025 Department Update Presentation. (Staff Contact: Jen Basham, Director of Parks and Recreation)

Allison Smith, and Jen Basham reviewed departmental programs, events and revenues for the month of April 2025.

- B. Review June 2025 Parks and Recreation calendar. (Staff Contact: Jen Basham, Director of Parks and Recreation)

A paper copy of the programming calendar was given to the board members.

#### **4. Requests for Future Agenda Items and Reports**

#### **5. Adjourn.**

Chairperson, Sherry Scott adjourned the meeting.  
Time – 6:29 P.M.

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Bailey Campbell, Recording Secretary