

BURLESON PARKS ADVISORY BOARD

November 9, 2023

MINUTES

DRAFT

Call to Order – 6:01 PM

Roll Call

Board Members Present

Matthew Quinn
Chris Schott
Shannan Sutter
Sherry Scott
Lindsey Cobb
Nathan Nakamura
Tyler Knox

Board Members Absent

Michael Massey
Ashli Logan

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)
David Lopez (Deputy Director, Parks)
Kerry Montgomery (Senior Administrative Secretary)

Guests

None

1. Call to order: 6:01 PM

2. General

A. Consider approval of the September 14, 2023 meeting minutes. (Staff presenter: Kerry Montgomery, Senior Administrative Secretary)

Chris Schott made a motion to accept the minutes as presented. Shannan Sutter seconded the motion. The motion passed 7-0, with Michael Massey and Ashli Logan being absent.

B. Receive a report, hold a discussion, and provide staff feedback regarding a financial overview of the Parks Performance Fund. (Staff presenter: Jen Basham, Director of Parks and Recreation)

The Parks Performance Fund allocates revenues and expenditures for the Burleson Recreation Center, Russell Farm, and Athletics. These areas generate revenue and the remaining balance to cover expenditures is subsidized by 4B funds. Staff presented an overview of revenue and expenditures over the past few years and recommended fee updates for the upcoming budget year. Most members were supportive of 10% increase across the board in fees. Some recommended 15% increase. Begin with 10% this year and 5% the following year. Two members thought we should increase by 15% now, so we do not

have to increase again the next year or beyond, but were willing to compromise at 10%. A discussion followed.

3. Citizen Appearances

None

4. Reports and discussion items:

A. Receive the October 2023 Monthly Report

Staff reviewed departmental programs, events and revenues for October. A discussion followed.

B. Community Announcements

The board received a calendar of events for November 2023.

5. Board requests for future agenda items or reports.

Second dog park proposal was requested.

Adjourn:

There being no further business, Chairperson, Matthew Quinn adjourned the meeting.
Time – 8:10 PM

Kerry Montgomery, Senior Administrative Secretary