


City Council Regular Meeting

DEPARTMENT: City Secretary’s Office
FROM: Monica Solko, Deputy City Secretary
MEETING: June 15, 2026

SUBJECT:

Consider and take possible action of an ordinance appointing a Presiding Municipal Court Judge of the Burleson Municipal Court of Record, City of Burleson for a term of two years, expiring July 6, 2028 and approving a Professional Service Agreement. (Final Reading) *(Staff Contact: Monica Solko, Deputy City Secretary)*

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 <p>High Performing City Organization Providing Exceptional, People Focused Services</p>	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

The Burleson City Charter Section 30 states the qualifications and manner to appoint municipal court judges. Section 30 states the council by ordinance shall appoint a competent and duly licensed attorney practicing law in the State of Texas. J. Greg Coontz is currently serving as the Presiding Judge and is eligible to serve another two year term. An ordinance must be passed to appoint the Judge and this ordinance requires two readings at two separate meetings to be in compliance with our city charter.

The professional service agreement will be part of the ordinance and will be provided for the city council reviews. The manner in which the city council reviews the performance and agreement is not stated in law and each council shall determine their own practice.

RECOMMENDATION:

Staff recommends approval of the ordinance and professional service agreement

PRIOR ACTION/INPUT (Council, Boards, Citizens):

Municipal Court staff works well with Judge Coontz and would continue to work in partnership with Judge Coontz should council re-appoint.

REFERENCE:

CSO#5487-06-2024, ordinance appointing J. Greg Coontz as Presiding Municipal Court Judge

FISCAL IMPACT:

Proposed Expenditure/Revenue:
Account Number(s): 1011104-50002
Fund: Judicial
Account Description: Wages
Procurement Method: N/A

STAFF CONTACT:

Monica Solko, TRMC
Deputy City Secretary
msolko@burlesontx.com
817-426-9682