
City Council Regular Meeting

DEPARTMENT: City Manager's Office
FROM: Janalea Hembree, Assistant to the City Manager
MEETING: June 15, 2026

SUBJECT:

Consider and take possible action on a contract with Lone Star Consulting for federal advocacy services in the amount of \$50,000. *(Staff Contact: Janalea Hembree, Assistant to the City Manager)*

SUMMARY:

Overview of Services:

Lone Star Consulting proposes a comprehensive approach that includes:

- **Federal Funding Support:** Assistance in identifying competitive grants, earmarks, FEMA reimbursements, and other federal opportunities.
- **Direct Advocacy:** Facilitation of direct engagement with Congress, federal agencies, and White House staff; development of policy materials and grant promotion strategies.
- **Strategic Planning:** Tailored strategic guidance and planning for local projects; grant writing and policy drafting support.
- **Experience:** Proven track record securing millions in federal funding for cities including Crystal City, Grand Prairie, Pharr, and South Gate.

Proposed Scope of Work for Burleson:

- Organize and support an annual advocacy trip to Washington, D.C.
- Schedule at least 15 meetings annually with federal legislators and agency officials.
- Assist with development and submission of up to three federal earmark requests per year.
- Provide strategic grant alignment advice and monthly updates on relevant legislation and funding opportunities.
- Help prepare briefing materials, policy one-pagers, and secure letters of support.

Contract Terms:

- Monthly retainer: \$4,000
- No additional billable hours or reimbursable expenses
- Contract is within the City Manager's signature authority; however, budget appropriation will be required

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

FISCAL IMPACT:

STAFF CONTACT:

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