

**BURLESON CITY COUNCIL REGULAR MEETING  
JUNE 1, 2026  
DRAFT MINUTES**

**ROLL CALL**

**COUNCIL PRESENT:**

Phil Anderson  
  
Chris Fletcher  
Larry H. Scott  
Dan McClendon

**COUNCIL ABSENT:**

Victoria Johnson  
  
Alexa Boedeker  
  
Adam Russell

**Staff present**

Tommy Ludwig, City Manager  
Harlan Jefferson, Deputy City Manager  
Eric Oscarson, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Allen Taylor, City Attorney  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER - Time 5:30 p.m.**

Mayor Fletcher called the meeting to order. **Time: 5:30 p.m.**

Invocation led by Jerry Low with the Heights Church Burluson

Pledge of Allegiance to the US Flag

**2. PUBLIC PRESENTATIONS**

**A. Proclamations**

- None.

**B. Presentations**

- None.

**C. Community Interest Items**

- None.

**3. CHANGES TO POSTED AGENDA**

- **Items to be continued or withdrawn**
  - None.

- **Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**
  - Add items 6B to the consent agenda.

#### 4. **CITIZEN APPEARANCES**

- Bill Janusch, 117 NE Clinton Street, addressed the committee and requested the addition of ten handicap parking spaces in Old Town.
- Aubrey Wallace, Vaden Avenue, encouraged the city to utilize more local artists for local representation during city concerts and events.

#### 5. **CONSENT AGENDA**

##### **A. Minutes from the May 18, 2026 regular council meeting. (Staff Contact: Lisandra Leal, Assistant City Secretary)**

Motion made by Larry H. Scott and seconded by Dan McClendon to approve the consent agenda.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

##### **B. CSO#6141-06-2026, minute order authorizing a new bike trail feature funded and constructed by Fort Worth Mountain Bike Association (FWMBA) at Chisenhall Hike and Bike Trail (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Motion made by Larry H. Scott and seconded by Dan McClendon to approve the consent agenda.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

##### **C. Ordinance appointing a Presiding Municipal Court Judge of the Burleson Municipal Court of Record, City of Burleson for a term of two years, expiring July 6, 2028 and approving a Professional Service Agreement. (First Reading) (Staff Contact: Monica Solko, Deputy City Secretary)**

Motion made by Larry H. Scott and seconded by Dan McClendon to approve the consent agenda.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

##### **D. CSO#6142-06-2026, ordinance amending Chapter 54 Article VIII Regulation of Sex Offender Residency, Sections 54-151 and 54-154, modifying the required distance from 1,000 feet to 2,000 feet for child safety zones. (Final Reading) (Staff Contact: Chaz Garrett, Criminal Investigations Lieutenant)**

Motion made by Larry H. Scott and seconded by Dan McClendon to approve the consent agenda.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

- E. CSO#6143-06-2026, compromise settlement agreement and release with Brian Woolard in EEOC Charge No. 450-2025-09414. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Legal Services Director)**

Motion made by Larry H. Scott and seconded by Dan McClendon to approve the consent agenda.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

- F. CSO#6144-06-2026, settlement agreement and release with United HealthCare Services, Inc. (Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Legal Services Director)**

Motion made by Larry H. Scott and seconded by Dan McClendon to approve the consent agenda.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

- G. CSO#6145-06-2026, resolution accepting the Quarterly Investment Report for December 31, 2025, as submitted in accordance with the Public Funds Investment Act (PFIA). (Staff Contact: Natalie Turner, Chief Accountant)**

Motion made by Larry H. Scott and seconded by Dan McClendon to approve the consent agenda.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

- H. CSO#6146-06-2026, resolution accepting the Quarterly Investment Report for March 31, 2026, as submitted in accordance with the Public Funds Investment Act (PFIA). (Staff Contact: Natalie Turner, Chief Accountant)**

Motion made by Larry H. Scott and seconded by Dan McClendon to approve the consent agenda.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

## **6. GENERAL – ADD TO CONSENT AGENDA**

- B. Ordinance amending the city's fee schedule ordinance for Fiscal Year 2025-26 (CSO#5907-09-2025, CSO#6086-03-2026) by amending fees associated with sports field rentals. (First Reading) (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Motion made by Larry H. Scott and seconded by Dan McClendon to approve the consent agenda.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

## **6. GENERAL**

- A. Ordinance amending the text within the City's Code of Ordinances Chapter 70, Article V "Public Events" to add "filming productions" to the list of permitted events within the city. (First Reading) (Staff Contact: Alex Philips, Economic Development Director)**

Alex Philips, Economic Development Director, presented an ordinance to the city council.

Motion made by Dan McClendon and seconded by Larry Scott to approve.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

- B. Ordinance amending the city's fee schedule ordinance for Fiscal Year 2025-26 (CSO#5907-09-2025, CSO#6086-03-2026) by amending fees associated with sports field rentals. (First Reading) (Staff Contact: Jen Basham, Director of Parks and Recreation) - MOVED**

*Item 6B was added to the consent agenda above.*

## **7. REPORTS AND PRESENTATIONS**

- A. Receive a report, hold a discussion, and provide staff direction regarding the budget calendar, tax rate, capital improvement program, and 5-year forecast for the General Fund, Water and Wastewater Fund, 4A Fund, 4B Fund, (In combination with Golf Fund, Park Performance Funds, Bartlett Park Soccer Complex Fund, and Chisenhall Sport Complex Fund), and TIF2 Fund (Tax Increment Financing) (Staff Contact: Mark Davies, Finance Director, Presenting: Kevin Hennessey, Deputy Director of Finance, Randy Morrison, Capital Engineering Director)**

Kevin Hennessey, Deputy Director of Finance, presented the proposed FY 2026-27 budget process, tax rate considerations, and five-year financial forecasts for the City's major funds. Staff reviewed the budget calendar, voter-approval tax rate requirements, property value trends, and the impact of recent appraisal changes in Johnson and Tarrant Counties. Based on preliminary valuation data, staff updated revenue assumptions and presented tax rate strategies. The Finance Committee recommended maintaining a relatively flat tax rate, including the possibility of not capturing the full 3.5% increase above the no-new-revenue rate if property value growth was insufficient to generate the full amount, and avoiding a tax rate election. Council members supported this approach and directed staff to proceed with the budget process under those assumptions.

Staff also reviewed forecasts for the General Fund, Water and Sewer Fund, 4A and 4B funds, and TIF Fund, noting that future projections remain subject to legislative changes, appraisal adjustments, and final budget decisions.

Council also discussed utility rate planning and major capital needs. Staff recommended continuing annual 7% water and wastewater rate increases to support infrastructure investments, debt obligations, and system maintenance. While some concern was expressed regarding the size of the increase, Council generally agreed that delaying capital projects would likely increase future costs and supported moving

forward with the proposed rate plan. Additional discussion included stormwater utility funding assumptions, future supplemental budget requests, employee compensation considerations, and maintaining financial flexibility until legislative actions on property tax reform become clearer.

Randy Morrison, Capital Improvement Director, presented the proposed FY 2027-2031 Capital Improvement Program. Staff outlined a revised CIP format that organizes projects by project type rather than funding source and highlighted major additions, schedule adjustments, and funding changes. Significant projects include continued neighborhood street reconstruction, mobility and utility master plan updates, pedestrian improvements, traffic signal upgrades funded through a grant, sewer rehabilitation and capacity expansion projects, utility relocations associated with the Renfro widening project, and the purchase of additional wastewater capacity from Fort Worth. Staff also discussed changes to several park projects, including improvements at Burleson Legacy Park, The BRiCk, Chisenhall Park, and other community facilities. Council reviewed the proposed project schedules and funding strategies and asked questions regarding utility relocations, traffic signal improvements, park amenities, and grant-funded projects. Staff emphasized efforts to align project timing with construction schedules, development activity, and available funding while minimizing future costs. Council generally expressed support for the proposed CIP framework and project priorities. There were no questions from council.

Staff also reviewed the anticipated debt issuance schedule needed to support future capital projects and noted that the Finance Committee supported utilizing a single bond rating agency for the upcoming issuance process. Council was in favor of using one agency.

## **8. CITY COUNCIL REQUEST FOR FUTURE AGENDA ITEMS AND REPORTS**

- None.

## **9. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda. The City Council may reconvene into open session and take action on posted items.

### **A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

- Receive a report and hold a discussion regarding carrying firearms on City facilities, including Chapters 411 and 551 of the Texas Government Code and Chapters 30 and 46 of the Texas Penal Code

### **B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**

### **C. Deliberation regarding (1) the deployment, or specific occasions for implementation of security personnel or devices; or (2) a security audit Pursuant to Sec. 551.076, Texas Government Code**

- Receive a report and hold a discussion regarding an informal security audit of certain City facilities and buildings

**D. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code**

Mayor Fletcher announced that the Council would convene into Executive Session.  
**Time: 7:08 p.m.**

Mayor Fletcher announced that the Council would reconvene into open session.  
**Time: 7:46 p.m.**

**10. ADJOURNMENT**

Motion made by Dan McClendon and seconded by Phil Anderson to adjourn.

Motion passed 4-0, with Victoria Johnson, Alexa Boedeker, and Adam Russell absent.

Mayor Chris Fletcher adjourned the meeting.

**Time: 7:47 p.m.**

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Monica Solko  
Deputy City Secretary