

**CITY OF FORT WORTH  
CONTRACT RENEWAL NOTICE**

October 6, 2022

Mansfield Oil Co. of Gainesville  
Attn: Dan Luther  
1025 Airport Parkway SW  
Gainesville, GA 30501-6813

Re: **Contract Renewal Notice**  
Contract No. CSC No. 53315 (the "Contract")  
Renewal Term No. 3: January 1, 2023 to December 31, 2023

The above referenced Contract with the City of Fort Worth expires on December 31, 2022 (the "Expiration Date"). Under the terms of the Contract, the Contract may be renewed under the same terms and conditions. This letter is to inform you that the City wishing to renew the Contract for an additional one (1) year period, which will begin immediately after the Expiration Date. All other terms and conditions of the Contract remain will remain unchanged. **If you agree to renew the Contract, please sign the signature page following this Contract Renewal Notice letter, along with a copy of your current insurance certificate, to the address set forth below.**

Please log onto PeopleSoft Purchasing at <http://fortworthtexas.gov/purchasing> to insure that your company information is correct and up-to-date.

If you have any questions concerning this Contract Renewal Notice, please contact me at the telephone number listed below.

Sincerely,


*Alma Ibarra*

City of Fort Worth, Property Management Department  
Alma Ibarra  
Sr. Contract Compliance Specialist  
(817) 392-8538

*(Signature Page Follows)*

**OFFICIAL RECORD  
CITY SECRETARY  
FT. WORTH, TX**

ACCEPTED AND AGREED:

<p><b>CITY OF FORT WORTH</b></p> <p>By: <u><i>Dana Burghdoff</i></u>  <small>Dana Burghdoff (Oct 10, 2022 18:56 CDT)</small></p> <p>Name: Dana Burghdoff          Title: Assistant City Manager</p> <p>APPROVAL RECOMMENDED:</p> <p>By: <u><i>Steve Cooke</i></u>  <small>Steve Cooke (Oct 6, 2022 15:28 CDT)</small></p> <p>Name: Steve Cooke          Title: Property Management Director</p> <p>ATTEST:</p> <p>By: <u><i>Jannette S. Goodall</i></u>  <small>Jannette S. Goodall (Oct 11, 2022 07:53 CDT)</small></p> <p>Name: Jannette S. Goodall          Title: City Secretary</p> <div style="text-align: center; margin-top: 20px;">  </div>	<p><b>CONTRACT COMPLIANCE MANAGER:</b>          By signing I acknowledge that I am the person responsible for the monitoring and administration of this contract, including ensuring all performance and reporting requirements.</p> <p>By: <u><i>Randy Rendon</i></u>          Name: Randy Rendon          Title: Fuel Service Manager</p> <p><b>APPROVED AS TO FORM AND LEGALITY:</b></p> <p>By: <u><i>Christopher Austria</i></u>          Name: Christopher Austria          Title: Assistant City Attorney</p> <p><b>CONTRACT AUTHORIZATION:</b>          M&amp;C: 19-0413          Date Approved: 12/17/2019          Form 1295 Certification No.: 2019-558786</p>
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*Mansfield Oil Co. of Gainesville, Inc.*

By: *Dan Luther*  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

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