
City Council Regular Meeting

DEPARTMENT: Fire Department

FROM: K.T. Freeman, Fire Chief

MEETING: December 12, 2022

SUBJECT:

Consider approval of a five-year Professional Services Agreement with Emergicon, LLC. for Automated Ambulance Billing Services to be provided to the City for a fee not to exceed 6.5% of all net revenues collected. (*Staff Presenter: K.T. Freeman, Fire Chief*)

SUMMARY:

The purpose of this memo is to provide Council an overview of the proposed five- year Professional Services Agreement with Emergicon LLC. Furthermore, the proposed agreement also includes compensating Emergicon six and a half percent (6.5%) of all net revenues collected by Emergicon on behalf of the City. Based on previous data that has been presented and discussed with Council by both staff and Fitch & Associates an estimated revenue projection of approximately \$1,650,000. annually is anticipated for net collections. Based on the estimated amount of (\$1,650,000.) net collections for Ambulance Billing Services the estimated *annual* payment from the City to Emergicon would be approximately \$107,250 based on paying the contractual fee of six and a half percent (6.5% on all net revenues collected). Additionally, an estimated payment to Emergicon over the Five (5) year contract period is projected to be approximately \$536,250. During the meeting staff will present to Council an overview of the RPF process, final ranking of vendors, key components of the Emergicon proposal, and future policy discussions/considerations. Emergicon representatives will be in attendance for the meeting and will be available to Council to answer questions.

OPTIONS:

- 1) Approve Professional Services Agreement as presented
- 2) Approve agreement with changes
- 3) Deny approval

RECOMMENDATION:

Approve a five-year Professional Services Agreement with Emergicon, LLC. for Automated Ambulance Billing Services to be provided to the City for a fee not to exceed 6.5% of all net revenues collected. (*Staff Presenter: K.T. Freeman, Fire Chief*)

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

FISCAL IMPACT:

\$536,250

STAFF CONTACT:

K.T. Freeman
Fire Chief
ktfreeman@burlesontx.com
817-426-9171