
City Council Regular Meeting

DEPARTMENT: Information Technology

FROM: Hugo Rodriguez, Deputy Chief Technology Officer

MEETING: October 5, 2026

SUBJECT:

Consider and take possible action on a five-year agreement with CivicPlus, LLC, through TIPS (220105) cooperative purchasing contract, for the City's website platform and related services in the total amount of \$209,663.55. (Staff Contact: Hugo Rodriguez, Deputy Chief Technology Officer)

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 High Performing City Organization Providing Exceptional, People Focused Services	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

Staff requests City Council authorization to enter into a five-year agreement with CivicPlus, LLC, for its website platform for a total contract amount of \$209,663.55. The agreement consolidates the City's existing CivicPlus website services into one contract, including the City's main website, Police Department website, Parks and Recreation website, and all related platform fees. Consolidating these services will simplify contract administration, provide consistent support and functionality, and allow the City to continue providing reliable and accessible online services to residents.

The City selected CivicPlus because it currently provides and supports the City's existing websites. Continuing with the platform preserves the City's website content, established functionality, staff familiarity, and existing processes while avoiding the cost, operational disruption, and implementation effort associated with migrating multiple websites to a different platform. CivicPlus also provides a website platform designed for local government, including tools that support accessibility, emergency communications, content management, and resident engagement.

The agreement will be purchased through TIPS cooperative purchasing contract 220105, which satisfies applicable competitive purchasing requirements and provides established government pricing and terms. Funding will be budgeted annually in the BTX-IT operating budget over the five-year agreement: \$37,943.82 in year one, \$39,841.01 in year two, \$41,833.06 in year three, \$43,924.71 in year four, and \$46,120.95 in year five.

PROCUREMENT METHOD:

This purchase is being made through the Interlocal Purchasing System (TIPS), contract number 220105, in accordance with Texas Local Government Code Chapter 271, Subchapter F. Cooperative contracts are competitively solicited on behalf of multiple governmental entities, and the City may utilize these contracts to achieve cost savings and efficiency. Staff has confirmed that the cooperative contract was procured in compliance with applicable requirements. In addition, staff compared the proposed vendor's pricing to current market rates and concluded that the recommended vendor offers the most competitive pricing available to the City.

RECOMMENDATION:

Approval of a five-year agreement with CivicPlus, LLC, through TIPS (220105) cooperative purchasing contract, for the City's website platform and related services in the total amount of \$209,663.55

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

Proposed Expenditure/Revenue: \$209,663.55
Account Number(s): 6108001-63506
Fund: Support Services Fund (610)
Account Description: Computer Software M&R
Procurement Method: The Interlocal Purchasing System (TIPS)

STAFF CONTACT:

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