THE CITY OF BURLESON TEXAS

Department Memo

City Council Regular Meeting

DEPARTMENT: **Information Technology**

FROM: **Hugo Rodriguez, Deputy Chief Technology Officer**

MEETING: **October 5, 2026**

SUBJECT:

Consider and take possible action on a minute order authorizing expenditures with Dell Marketing LP under DIR (DIR-CPO-5792) for computers, monitors, and peripherals for the fiscal year 2027 computer replacement program in the amount of $250,000. *(Staff Contact: Hugo Rodriguez, Deputy Chief Technology Officer)*

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
High Performing City Organization Providing Exceptional, People Focused Services	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

BTX-IT's Life Cycle Management Program replaces end-user computers, monitors, and peripheral equipment every four to five years as devices reach the end of their warranties. The program ensures City staff have access to reliable, supported, and secure technology while reducing service interruptions and compatibility issues associated with outdated equipment.

For fiscal year 2027, BTX-IT requests authorization to establish a contract with Dell Technologies for a total contract amount of $250,000. BTX-IT will make purchases through the Texas Department of Information Resources cooperative purchasing contract DIR-CPO-5792, which provides competitively procured government pricing and streamlines procurement.

Funding for this contract is included in BTX-IT's approved budget for the new fiscal year. BTX-IT will purchase equipment throughout the year based on its established replacement schedule and operational needs.

PROCUREMENT METHOD:

This purchase is being made through the Texas Department of Information Resources (DIR), contract number DIR-CPO-57920, in accordance with Texas Local Government Code Chapter 271, Subchapter F. Cooperative contracts are competitively solicited on behalf of multiple governmental entities, and the City may utilize these contracts to achieve cost savings and efficiency. Staff has confirmed that the cooperative contract was procured in compliance with applicable requirements. In addition, staff compared the proposed vendor's pricing to current market rates and concluded that the recommended vendor offers the most competitive pricing available to the City.

RECOMMENDATION:

Approve a minute order authorizing expenditures with Dell Marketing LP under DIR (DIR-CPO-57920) for computers, monitors, and peripherals for the fiscal year 2027 computer replacement program in the amount of $250,000.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

Proposed Expenditure/Revenue: $250,000
Account Number(s): 6108001-61515
Fund: Support Services Fund (610)
Account Description: Minor Computer Equipment
Procurement Method: DIR-CPO-5792

STAFF CONTACT:

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