



Amazon Prime Business

CITY COUNCIL

OCTOBER 5, 2026

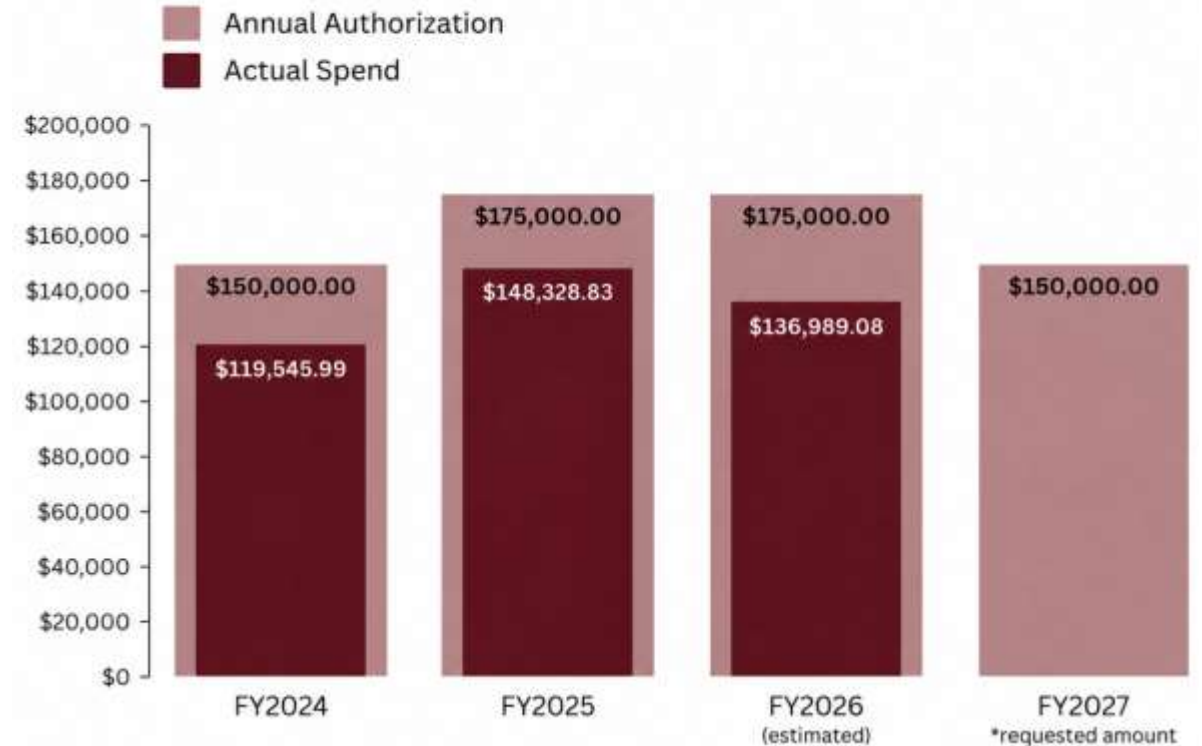
Purchasing Cooperative Overview

- State law allows Cooperative Purchasing Agreements to satisfy the need for competitive bidding, streamlining the procurement process.
- The Choice Partners cooperative contract for Amazon was competitively bid by a Texas local government entity, ensuring compliance and terms and conditions already negotiated with precautions for public entities, rather than relying on Amazon's standard commercial terms.
- The Choice Partners Amazon contract leverages tiered pricing and marketplace competition, meaning the City often receives below retail rates and can compare multiple vendors in real time.
- Choice Partners offers a 0.25% rebate on all purchases.
- Choice Partners does not require the City to self-report purchases to receive the rebate. This is done automatically by Amazon, saving staff time and ensuring the maximum rebate.

Background

- Staff is not seeking an increase in authorization this year; a reduced authorization has been determined to be sufficient.
- Multiple cities leverage cooperative contracts for Amazon Marketplace including the City of Fort Worth, City of Grand Prairie, and City of Arlington
- FY 2027 budget considerations are expected to support consistent spending levels, with Amazon expenditures projected to remain in line with prior years.

Annual Amazon Authorization



Amazon Prime Business Benefits

- Departments can search for items, compare prices across multiple marketplaces, and view quotes from various sellers to ensure competitive pricing
- Built-in policy and approval workflows for added security and authorization, reducing the risk of misappropriation
- Established policies automatically prioritize **local**, **small**, and **diverse** sellers
 - Organizational settings are customizable by the Purchasing Division, allowing us to highlight and guide staff to products from sellers in our city, county, and state
- Free same-day, one-day, or two-day shipping ensures quick delivery, reducing downtime and minimizing costly last-minute purchases
- Gain insights into spending patterns with detailed analytics and reporting tools

Questions

City Council Requested Action

Consider and take possible action on a minute order authorizing the purchase of products and services from Amazon Business through the Choice Partners Cooperative Contract No. 22/045KN-01 for Fiscal Year 2026-2027 in the amount of \$150,000. (*Staff Contact: Andrea Anderson, Purchasing Manager*)