

BURLESON PUBLIC SPACES & CULTURAL HERITAGE BOARD  
APRIL 7, 2026  
MINUTES  
DRAFT

**ROLL CALL**

**BOARD MEMBERS PRESENT**

John Weeks  
Jaime Ibarra  
Payton L Byrd  
Vaughn Schlegel  
John Zamaripa

**BOARD MEMBERS ABSENT**

Steve Ann Richie  
Joy Larabell  
Vanessa Shimek

**Staff Present**

Amanda Campos, City Secretary  
Jen Basham, Director of Parks and Recreation  
Sarah Heath, Senior Administrative Specialist/Recording Secretary

**Guests**

None.

**1. Administer Oath of Office and Statement of Officer to all Board members.  
(Staff Contact: Amanda Campos, City Secretary)**

Amanda Campos gave the Statement of Officer to each Board member.

Amanda Campos administered the Oath of Office to the Board members.

Amanda Campos requested a Board member to act as Chair for the meeting. Jaime Ibarra volunteered to serve as Chair for the meeting.

**2. CALL TO ORDER - Time 6:00 PM**

Jaime Ibarra called the meeting to order.  
**Time: 6:05 PM.**

**3. CITIZEN APPEARANCES**

None.

**4. GENERAL**

**5. REPORTS AND PRESENTATIONS**

**A. Receive a training and hold a discussion regarding service as a Board member for the Public Spaces and Cultural Heritage Board. (Staff Contact: Amanda Campos, City Secretary)**

Amanda Campos presented a training on Boards, Commissions & Committees, including creation and scope, absences, membership and terms, presiding officers, additional Boards, Commissions & Committees, and the website for Boards & Commissions.

A discussion followed.

**B. Receive a report, hold a discussion, and provide staff feedback regarding the Public Spaces and Cultural Heritage Board. (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Jen Basham gave a report regarding the Public Spaces and Cultural Heritage Board, including how the Board was formed, the focus as an advisory body, providing support, and the purview for public art, cultural heritage and placemaking, senior-focused programming in public spaces, and cemetery stewardship.

A discussion followed.

Staff asked for feedback to establish a tentative meeting cadence, location, and time. The Board expressed support for tentatively meeting on the second Tuesday of each month at 6:00 p.m. in the Burleson University conference room in the City Hall Annex.

**6. REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

The Board requested an update on the mural at the City Market, guidance regarding art on private property, and the development of an inventory of public art.

**7. ADJOURN**

There being no further business, Jaime Ibarra adjourned the meeting.  
**Time: 7:08 PM.**

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Sarah Heath  
Recording Secretary