THE CITY OF BURLESON TEXAS

Department Memo

City Council Regular Meeting

DEPARTMENT: **Information Technology**

FROM: **Hugo Rodriguez, Deputy Chief Technology Officer**

MEETING: **November 3, 2025**

SUBJECT:

Consider and take possible action on a minute order with CDW Government LLC for the purchase of wireless access points, security cameras, monitors, and peripheral equipment, utilizing Cooperative Customer Agreement through OMNIA Partners, TIPS, Sourcewell, or DIR, in the amount of $120,000. *(Staff Contact: Hugo Rodriguez, Deputy Chief Technology Officer)*

SUMMARY:

BTX-IT's Life Cycle Management program is designed to keep the City's technology infrastructure efficient and up to date by upgrading or replacing wireless access points, security cameras, monitors, and peripheral equipment on a flexible, needs-based schedule. This proactive approach ensures systems remain current, maximizes service performance, strengthens security, and incorporates new features and functionality. Equipment is replaced as it reaches the end of its useful life, ensuring staff have access to the latest technology and continued support for parts and replacements.

For fiscal year 2026, BTX-IT will establish a single $120,000 contract with CDW Government, LLC. While this is one contract, BTX-IT will leverage cooperative agreements such as TIPS, DIR, Sourcewell, or OMNIA Partners to secure the most cost-effective pricing for each transaction. This strategy streamlines procurement, reduces administrative workload, and enables timely equipment replacements. By utilizing cooperative agreements, BTX-IT ensures competitive pricing, compliance with procurement regulations, and efficient use of the $120,000 budget to maintain and modernize its technology infrastructure. This amount is budgeted annually in the department's budget and is within the budget amount for the current fiscal year.

RECOMMENDATION:

Approve a minute order with CDW Government LLC for the purchase of wireless access points, security cameras, monitors, and peripheral equipment, utilizing Cooperative Customer Agreement through OMNIA Partners, TIPS, Sourcewell, or DIR, in the amount of $120,000.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

Proposed Expenditure/Revenue: $120,000
Account Number(s): 6108001-63505
Fund: Support Service Fund (610)
Account Description: Computer Hardware M & R

STAFF CONTACT:

Hugo Rodriguez
Deputy Chief Technology Officer
hrodriguez@burlesontx.com
682-312-2766