

Choose an item.

DEPARTMENT: City Secretary's Office
FROM: Amanda Campos, City Secretary
MEETING: August 26, 2026

SUBJECT:

Receive a report, hold a discussion, and provide possible recommendations to the full council concerning amendments to Chapter 2, Article II on various sections. (*Staff Contact: Amanda Campos, City Secretary*)

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 High Performing City Organization Providing Exceptional, People Focused Services	1.2 Continue to improve the efficiency and productivity of operations 1.3 Deliver high-quality service and communications to external and internal customers

SUMMARY:

This report will review several sections of the City of Burleson Code of Ordinance, Chapter 2, Article II, Boards, Commissions, and Committees. Members of the city council have requested we review items pertaining to:

The addition of a member to each existing board, commissions or committee (board) reserved for a member with an ADA perspective. This change would require amendment to section 2.31(e) but would need to answer the question if the ADA member would be one with the same requirements stated in 2.36 – a member with disabilities. Another considered amendment would this member be a voting member or ex-officio.

Section 2.31(e) Number of members for each board, commission or committee shall be nine (9) voting members.

Amending the requirements of an electrician or plumber to hold a Master's license to serve on the Building Codes & Standards board. The specific amendment to consider is to remove the Master License requirement for 1 electrician and 1 plumber. Further amendment could be to

remove the need for 2 electricians and 2 plumber and replace with at large positions to be filled by citizens.

Section 10.11 (1) The board shall, at a minimum, consist of:

- (a) Two licensed electricians, at least one of which shall be a master electrician; and*
- (b) Two licensed plumbers, at least one of which shall be a master plumber; and*

There is a staff request for the council to consider amending the term of the Animal Welfare representative on the Animal Shelter Advisory Committee to allow eligible candidate to exceed the current term limits. The position of Animal Welfare is specific and difficult to fill, the current member excels in the position and is willing to serve beyond the current term limits. Previously the city council made the same requested amendment for the position of the licensed veterinarian on September 9, 2024 (CSO#5559-09-2024).

Chapter 6, Section 6-16 Animal Shelter Advisory Committee, (c) the committee shall be in compliance with Chapter 2, article II, section 2.31(e) for number of members and each member shall serve terms in compliance with Chapter 2, article II, section 2.31(d). Notwithstanding the above, term limits shall not apply to the committee seats reserved for the one licensed veterinarian, the one municipal official, and the one person whose duties include the daily operations of an animal shelter.

The amendment requested by city council to consider is the limit of the number of boards an individual may be appointed to. There is currently no ordinance nor policy that address this issue, any change would actually be a new provision and council would have to make the determination if this would be added to the ordinance or be added to Council Policy #40.

RECOMMENDATION:

Staff has recommendations for the one item recommended by staff on not limiting term of the Animal Welfare Representative.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

FISCAL IMPACT:

N/A

STAFF CONTACT:

Name

Title

email@burlesontx.com

817-426-XXXX