

ZONING BOARD OF ADJUSTMENT

December 6, 2022

DRAFT MINUTES

Members Present

Sarah Brown, Place 1
Larry Scott, Place 2
Dan Milam, Place 3
Sue Spear, Place 4
Justin Cannon, Alternate 4

Members Absent

James Chandler, Place 5
Vacant, Alternate 1
Vacant, Alternate 3
Charles Chavers, Alternate 2

Staff

Tony McIlwain, Director of Development Services
Emilio Sanchez, Assistant Director of Development Services
Monica Solko, Deputy City Secretary

1. Call to Order – 6:04 PM

2. Citizen Appearance

None.

3. ZBA Reports and Discussion Items:

A. Administer oath of office and statement of officer to newly appointed and reappointed members. (Staff presenter: Monica Solko, Deputy City Secretary).

Monica Solko, Deputy City Secretary administered oaths of office to the board members present.

B. Nominate and elect a chairperson and vice chairperson for the FY 2022-2023 term. (Staff presenter: Monica Solko, Deputy City Secretary).

Motion was made by Sarah Brown and seconded by Sue Spear to nominate Dan Milam as chairperson.

Motion passed 5-0, with James Chandler and Charles Chavers absent.

Motion was made by Dan Milam and seconded by Justin Cannon to nominate Sarah Brown as vice chairperson.

Motion passed 5-0, with James Chandler and Charles Chavers absent.

C. Discuss and receive an update on the City of Burleson Boards and Commissions. (Staff presenter: Monica Solko, Deputy City Secretary).

Monica Solko, Deputy City Secretary, presented an update on the city boards and commissions to the board.

D. Consider upcoming meeting dates for training on Zoning Board of Adjustment regulations. (Staff presenter: Monica Solko, Deputy City Secretary).

Monica Solko, Deputy City Secretary, discussed upcoming training dates and the board consensus was to meet on February 2, 2023.

- 4. Approve the minutes from the Zoning Board of Adjustment meeting.**
 - A. Consider approval of the minutes from the August 10, 2017 Zoning Board of Adjustment meeting.**

Item 4A was removed.

- 5. ZBA Requests for Future Agenda Items or Reports**
 - None.

- 6. Adjourn.**

There being no further business Dan Milam adjourned the meeting.

Time: 6:17 p.m.

Monica Solko
Deputy City Secretary