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**City Council Regular Meeting**

**DEPARTMENT:** City Manager's Office

**FROM:** Janalea Hembree, Assistant to the City Manager

**MEETING:** December 15, 2025

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**SUBJECT:**

Consider and take possible action on a resolution nominating candidates to fill a vacancy on the Board of Directors for the Tarrant Appraisal District. *(Staff Contact: Matt Ribitzki, Sr. Deputy City Attorney/Director of Legal Services)*

**SUMMARY:**

The city of Burleson was notified by the Tarrant Appraisal District (TAD) of a vacancy on the board of one of the appointed members. The notification was received by the city on November 10, 2025 providing a 45 day window for the city to nominate a candidate for consideration by the board. The deadline to submit any nominations is December 26, 2025. The Texas Property Code Section 6.0301(f) outlines the procedure to fill the vacancy.

- TAD provides notices to all its taxing entities with a 45 day window
- Each taxing entity can provide a nomination for the board to consider since the vacancies is for a appointed board member and not an elected member
- Once received the board will review all the nominations from the taxing entities to take into consideration
- The board shall through Resolution name a person to serve the unexpired term
- The board does not have to appoint a nominee based on number of nominations received

The TAD board consist of 9 members total; 5 appointed, 3 elected and the Tax Assessor/Collector. The board members of TAD must meet certain requirements to be eligible to serve on the board. The members must be a resident of the district and must have resided in the district for at least two years immediately preceding the date of the individual takes office.

**RECOMMENDATION:**

N/A

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

10/06/2025: Resolution nominating candidates for the Central Appraisal District of Johnson County Board of Directors. Council nominated: Sayeda Syed

11/03/2025: Resolution allocating votes. 1 (one) to Wendy Burgess, 1 (one) to Eric Crile, 1 (one) to Sayeda Syed.

**REFERENCE:**

Resolution CSO#5952-10-2025 – Signed 10/06/2025

Resolution CSO#5987-11-2025 – Signed 11/03/2025

**STAFF CONTACT:**

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