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## City Council Regular Meeting

**DEPARTMENT:** Parks and Recreation

**FROM:** Jen Basham, Director of Parks and Recreation


**MEETING:** December 15, 2025

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**SUBJECT:**

Consider and take possible action on a minute order for the spending authorization for employee costs for Sports Facility Management (CSO#5948-10-2025) in the amount of \$522,390. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*

**STRATEGIC PRIORITY AND GOAL(S):**

Strategic Priority	Strategic Goal
 <p><b>Great Place to Live</b> Through Expanded Quality of Life Amenities</p>	4.2 Provide high-quality recreation opportunities, events and facilities for residents

**SUMMARY:**

The City Council recently approved a 5-year agreement with Sports Facility Management (SFM) for the daily operations of Chisenhall Sports Complex. As part of the agreement, SFM will staff the complex for daily operations, and the city will fund the employee costs of SFC employees. The estimated cost for salaries and benefits is \$522,390.

**RECOMMENDATION:**

Approval

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

October 6, 2025 – City Council authorized a 5-Year contract with SFM

**REFERENCE:**

CSO#5948-10-2025

**FISCAL IMPACT:**

Proposed Expenditure/Revenue: \$522,390

Account Number(s):

Fund: Chisenhall

**STAFF CONTACT:**

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