

BURLESON COMMUNITY SERVICE DEVELOPMENT CORPORATION (4B)
DECEMBER 15, 2025
DRAFT MINUTES

Board Members Present:

Phil Anderson
Chris Fletcher
Victoria Johnson
Dan McClendon, President

Joy Larabell

Board Members Absent:

Antony Cognasi

James Luckie

Staff Present:

Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – Time: 4:45 p.m.

President Dan McClendon called the meeting to order. **Time: 4:46 p.m.**

2. CITIZEN APPEARANCE

- No speakers.

3. GENERAL

A. Minutes from the October 20, 2025 Community Service Development Corporation (Type B) meeting. (*Staff Contact: Monica Solko, Deputy City Secretary*)

Motion was made by Chris Fletcher and seconded by Victoria Johnson to approve.

Motion passed 5-0, with Antony Cognasi and James Luckie absent.

B. 4B121525BudgetAmendment, resolution amending the corporation's operating budget (Resolution4B081825AnnualBudget) for Fiscal Year 2025-2026 for the purpose of increasing appropriations to various funds to accommodate the rolling forward of encumbrances from the prior year and various operating items in the amount of \$289,114. (*Staff Contact: Kevin Hennessey, Interim Director of Finance*)

Kevin Hennessey, Interim Director of Finance, presented a resolution to the board.

Motion was made by Victoria Johnson and seconded by Phil Anderson to approve.

Motion passed 5-0, with Antony Cognasi and James Luckie absent.

4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

5. RECESS INTO EXECUTIVE SESSION

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene into Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071.

- No Executive Session needed.

6. ADJOURN

There being no further discussion President Dan McClendon adjourned the meeting.

Time: 4:50 p.m.

Monica Solko
Deputy City Secretary