



Setting a Joint Public Hearing with the Planning and Zoning Commission & Setting the Method of Notice

Planning and Zoning Commission Meeting: 2.05.24



Background/Roadmap

- On January 8, 2024, the City Council received a presentation on proposed text amendments to the City's Zoning Ordinance regarding liquor/package stores. (The Planning and Zoning Commission received the same presentation on December 19, 2023).
- To amend the zoning ordinance, state law requires the City hold and give notice of a public hearing to solicit feedback on the proposed changes to the City's zoning regulations.
- As discussed on January 8th, staff is recommending the public hearing and consideration of the amendment occur at a joint meeting of the City Council and Planning and Zoning Commission. The City's zoning ordinance requires that the joint hearing be called by a Council resolution.
- The items before the Commission tonight are two resolutions. The first resolution sets the date of the public hearing and joint meeting. The second resolution sets the notification standards for the hearing and joint meeting.



Resolution Number 1 – Setting the Public Hearing and Joint Meeting

- The first proposed resolution sets the public hearing at the joint meeting of the Council and Commission as follows:
 - Meeting Type: Special Joint Meeting of the City Council and Planning and Zoning Commission
 - Date: Monday, March 4, 2023
 - Time: 5:00 p.m.
 - Location: City Council Chambers at City Hall
 - Subject: An ordinance amending the text of the City's zoning ordinance relating to liquor sales



Resolution Number 2 – Method and Type of Notice

- The second proposed resolution requires that notice of the public hearing at the joint meeting of the Council and Commission be given by publishing notice of the date, time, meeting type, subject to be considered, and location in the newspaper at least twice.
 - The first notice shall be published at least 15 days before the date of the public hearing.
 - The second notice shall be published at least 10 days before the date of the public hearing.
- By setting a joint hearing, the law allows the Council to set notification standards without the necessity of mailing notices to individual property owners



Requested Action & Recommendation

- Consider approval of a minute order recommending approval of a resolution setting the public hearing at a joint meeting of the City Council and Planning and Zoning Commission on March 4, 2024, to consider an amendment to the zoning ordinance relating to liquor sales.
 - Staff Recommends Approval
- Consider approval of minute order recommending approval of a resolution setting the method by which notice shall be given of the public hearing and joint meeting by requiring notice be published in the newspaper twice, one at least 15 days and another 10 days before the date of the public hearing.
 - Staff Recommends Approval