

**BURLESON COMMUNITY SERVICE DEVELOPMENT CORPORATION (4B)**

**JUNE 16, 2025**  
**DRAFT MINUTES**

**Board Members Present:**

Phil Anderson  
Chris Fletcher

Dan McClendon, President

Joy Larabell  
James Luckie

**Board Members Absent:**

Victoria Johnson

Brooke Clifton

**Staff Present:**

Tommy Ludwig, City Manager  
Harlan Jefferson, Deputy City Manager  
Eric Oscarson, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER – Time: 4:45 p.m.**

President Dan McClendon called the meeting to order. **Time: 4:50 p.m.**

**2. CITIZEN APPEARANCE**

- No speakers.

**3. GENERAL**

**A. Minutes from the April 21, 2025 Community Service Development Corporation (Type B) meeting. (Staff Contact: Lisandra Leal, Assistant City Secretary)**

Motion was made by Chris Fletcher and seconded by James Luckie to approve.

Motion passed 5-0, with Victoria Johnson and Brooke Clifton, absent.

**B. 4B06162025AmendAnnualBudget, resolution amending Resolution 4B111182024AmendAnnualBudget by amending the Capital Improvement Plan. (Staff Contact: Eric Oscarson, Deputy City Manager)**

Erica Oscarson, Deputy City Manager, presented a resolution to the board.

Motion was made by James Luckie and seconded by Phil Anderson to approve.

Motion passed 5-0, with Victoria Johnson and Brooke Clifton absent.

**4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None.

**5. RECESS INTO EXECUTIVE SESSION**

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene into Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

**A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071.**

- No Executive Session needed.

**6. ADJOURN**

There being no further discussion President Dan McClendon adjourned the meeting.

**Time: 5:00 p.m.**

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Monica Solko  
Deputy City Secretary