

Cemetery Monument Installation Policy

A large, rectangular monument made of light-colored stone blocks. The central panel is dark and features the text "THE CITY OF BURLESON TEXAS MEMORIAL CEMETERY" and "EST. 1909" flanked by decorative flourishes. The monument is set in a bed of dark brown mulch. In the background, other headstones are visible in a cemetery setting with trees and a clear blue sky.

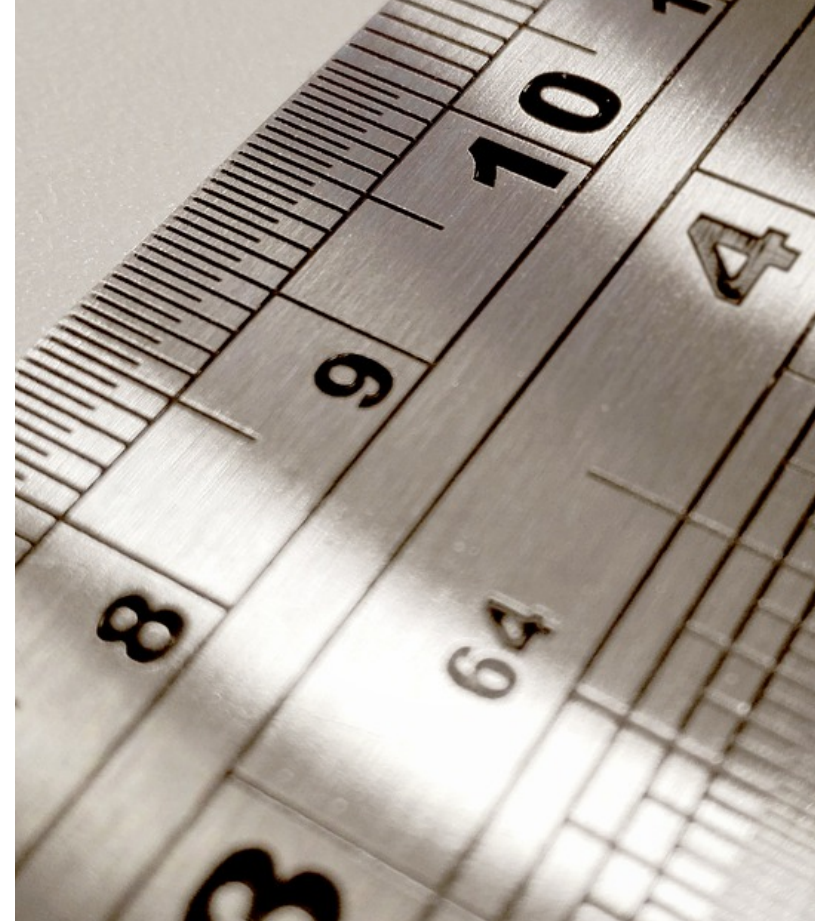
Cemetery Board
January 11, 2023

Overview

- ① Background
- ② Current Policy
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- ④ Impacts
- ⑤ Timeline

Current Policy – Management Agreement

- Effective November 12, 2018
- Agreement between City and Lucas and Blesssing
- Term: 10 years with two (2) five (5) year renewal options
- Fees subject to agreement:
 - Burial lot sales (65% remitted to City)
- Outlines responsibilities of City and Contractor
- Addresses management, operation, lot sales, and maintenance
- Does not address details or requirements of monument installation specification



Current Policy – Rules and Regulations

- Effective date: July 10, 2007 (dating back to previous agreement)
- Addresses cemetery operations and rules
- Outlines monument installation process and foundation specifications but requires updated details for optimal installation

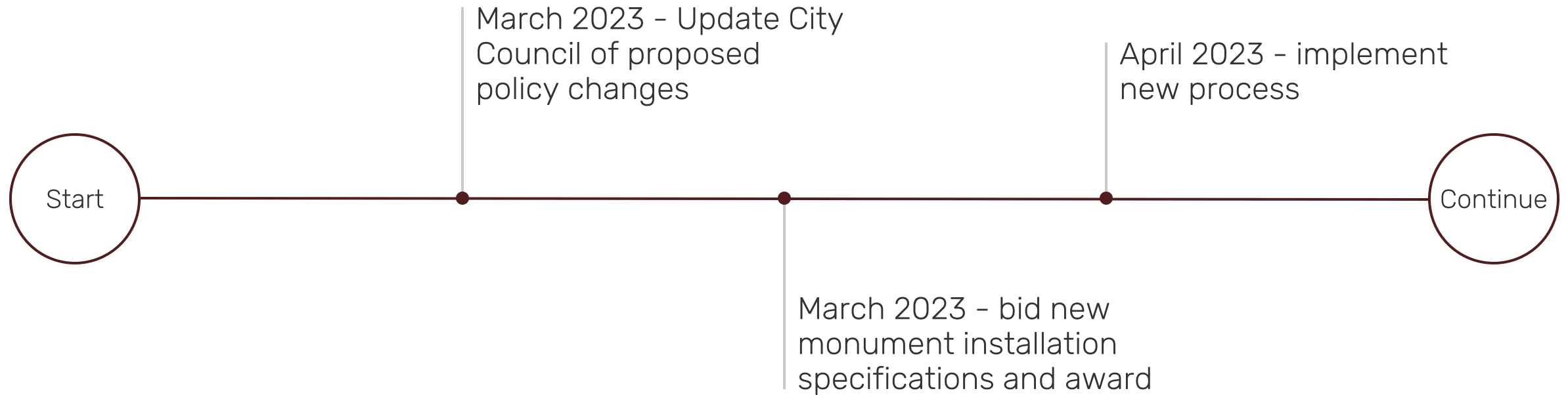


Proposed Policy Changes and Impacts

- Update the Rules and Regulations document to include specifications related to monument installation
- Require the cemetery to bid out new installation specifications for sole installation contractor for 5-year contract (remaining term of Management Agreement prior to renewal option terms)
- Current price for foundation is \$0.75/sq. inch
 - Through proper bidding and procurement, new specifications will not likely cause an increase in cost



Estimated Timeline



Questions or feedback?