
City Council Regular Meeting

DEPARTMENT: City Manager's Office

FROM: Janalea Hembree, Assistant to the City Manager

MEETING: May 5, 2025

SUBJECT:

Consider and take possible action on a resolution nominating candidates to fill a vacancy on the Board of Directors for the Central Appraisal District of Johnson County. *(Staff Contact: Janalea Hembree, Assistant to the City Manager)*

SUMMARY:

The city of Burleson was notified by the Johnson County Central Appraisal District (JCAD) of a vacancy on the board of one of the appointed members. The notification was received by the city on April 16, 2025 providing a 45 day window for the city to nominate a candidate for consideration by the board. The deadline to submit any nominations is June 2, 2025. The Texas Property Code Section 6.0301(f) outlines the procedure to fill the vacancy.

- JCAD provides notices to all its taxing entities with a 45 day window
- Each taxing entity can provide a nomination for the board to consider since the vacancies is for a appointed board member and not an elected member
- Once received the board will review all the nominations from the taxing entities to take into consideration
- The board shall through Resolution name a person to serve the unexpired term
- The board does not have to appoint a nominee based on number of nominations received

The JCAD board consist of 9 members total; 5 appointed, 3 elected and the Tax Assessor/Collector. The members of the JCAD must meet certain requirements to be eligible to serve on the board. The members must be a resident of the district and must have resided in the district for at least two years immediately preceding the date of the individual takes office.

RECOMMENDATION:

N/A

PRIOR ACTION/INPUT (Council, Boards, Citizens):

09/23/2024: Resolution nominating candidates for the Central Appraisal District of Johnson County Board of Directors. Council nominated: James Cockrell, Duaine Goulding, Amy Lingo, Brannon Potts, and John Wood.

11/18/2024: Casting an official ballot and allocating votes for appointment on the Central Appraisal District of Johnson County Board of Directors. 220 votes for Duaine Goulding and 183 votes for John Wood.

02/17/2025: Resolution nominating candidates for the Central Appraisal District of Johnson County Board of Directors. Council nominated: Tim Davis

REFERENCE:

Resolution CSO#5596-09-2024 – Signed 09/23/2024

Resolution CSO#5668-11-2024 – Signed 11/18/2024

Resolution CSO#5753-02-2025 – Signed 02/17/2025

STAFF CONTACT:

Janalea Hembree
Assistant to the City Manager
jhembree@burlesontx.com
817-426-9299