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## City Council Regular Meeting

**DEPARTMENT:** Public Works & Engineering  
**FROM:** Clinton Sumerall, Deputy Director - Operations  
**MEETING:** June 17, 2024

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**SUBJECT:**

Consider approval of a Cooperative Purchase Customer Agreement for repair services and replacement parts for fire apparatuses from Metro Fire Apparatus Specialists, Inc., through BuyBoard Cooperative Purchasing (Contract #698-23) for three years in the amount of \$325,000. (Staff Contact: Clinton Sumerall, Deputy Director – Operations, Public Works & Engineering)

**SUMMARY:**

Public Works and Engineering is responsible for the maintenance and overall lifecycle management of the City's fleet, which encompasses a variety of crucial assets, including the Fire Fleet. This fleet comprises thirty distinct pieces of equipment, ranging from upfitted medium duty trucks to aerial apparatuses. These vehicles form the backbone of Burleson's firefighting and emergency response capabilities, ensuring the safety and security of the community in times of need.

Metro Fire Services is designated as the authorized service provider for Spartan Fire Apparatuses, of which the City presently operates six units. Additionally, Metro Fire Services is the sole source provider for Spartan Fire Apparatus parts. As part of the commitment to maintaining high-quality standards, leveraging an external vendor, such as Metro Fire Services for repairs, provides an opportunity to address any applicable warranty repairs. By utilizing warranty coverage where applicable, cost-effectiveness can be optimized, and all repairs can adhere to manufacturer specifications.

Given the specialized nature of the Fire Fleet and Metro Fire Services' specific authorization as the service provider for Spartan Fire Apparatuses, it is essential to prioritize the timely and effective repair of any vehicles experiencing operational issues.

The decision to contract with an outside vendor for these services reflects the dedication to maintaining top-tier standards of safety, dependability, and operational preparedness across the Fire Fleet. By leveraging the expertise and resources of a vendor such as Metro Fire Services, the essential equipment used by first responders on a daily basis will receive the specialized attention needed to maintain fleet availability.

Through this contract with Metro Fire Services for specialized repair tasks, the city can optimize the allocation of internal resources, allowing the internal Fleet staff to concentrate on the ongoing maintenance and management of the broader city fleet.

BuyBoard cooperative contracts offer significant advantages for local governments aiming to enhance procurement efficiency. By leveraging collective purchasing power, municipalities access diverse goods and services at competitive rates, saving time and resources. Rigorous solicitation processes ensure compliance with procurement regulations and provide access to reputable suppliers.

By leveraging this contract with Metro Fire Apparatus Specialists, Inc., through BuyBoard Cooperative Purchasing the City of Burleson receives a 1% rebate on each purchase or transaction that is paid out annually.

**RECOMMENDATION:**

Approve a Cooperative Purchase Customer Agreement for repair services and replacement parts for fire apparatuses from Metro Fire Apparatus Specialists, Inc., through BuyBoard Cooperative Purchasing (Contract #698-23) for three years in the amount of \$325,000. (Staff Contact: Clinton Sumerall, Deputy Director – Operations, Public Works & Engineering)

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

List date and description of any prior action related to the subject

**REFERENCE:**

Insert CSO# if applicable

Insert resolution or ordinance change

**FISCAL IMPACT:**

**Budgeted Y/N:** Y  
**Fund Name:** Equipment Services Fund  
**Full Account #s:** 6013201-63510  
**Amount:** \$325,000  
**Project (if applicable):**  
**Financial Considerations:**

**STAFF CONTACT:**

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