
City Council Regular Meeting

DEPARTMENT: Public Works & Engineering
FROM: Clinton Sumerall, Deputy Director-Operations
MEETING: June 17, 2024

SUBJECT:

Consider approval of a minute order for the purchase of nine City of Burleson vehicles with Reliable Chevrolet II (TX) LLC., through The Interlocal Purchasing System (TIPS), (Contract # RFP 230204) in the amount of \$454,921 (*Staff Contact: Clinton Sumerall, Deputy Director Public Works & Engineering*).

SUMMARY:

The Equipment Services Division of the Public Works & Engineering Department coordinates the purchase of the majority of the City's fleet. Replacing fleet assets in a timely manner prevents the increased maintenance and indirect costs. Indirect or "hidden" costs associated with delayed asset replacement include:

- Reduced employee efficiency and lost productivity,
- Increased fleet size to compensate for higher out of service rates
- Increased accident rates or liability exposure

Equipment Services staff consider several criteria including: age, miles/hours, type of service, reliability, maintenance and repair costs, and condition. Staff also consulted with the Parks, Development Services as well as Public Works & Engineering Staff for input and confirmation of their operational needs to ensure that the specific model recommended would meet their needs.

Equipment	Vehicle Cost
<i>Public Works & Engineering</i>	
3 -1/2 ton Trucks	\$141,720
<i>Parks Maintenance</i>	
3 -1/2 ton Trucks	\$141,720
<i>Athletic Fields</i>	
1/2 ton Truck	\$47,240
<i>Code Enforcement</i>	
1/2 ton Truck	\$47,240
<i>Building Inspections</i>	
1/2 ton Truck	\$47,240
<i>Vehicle Total</i>	\$ 425,160
7% Contingency	\$ 29,761
<i>Grand Total</i>	<i>\$ 454,921</i>

Staff reached out to multiple other vendors to obtain comparison quotes these vehicles and received quotes ranging from \$425,160 to \$459,000. Reliable Chevrolet provided the best/lowest price at \$425,160 using The Interlocal Purchasing System (TIPS) contract.

Cooperative purchasing is a type of cooperative arrangement among organizations, to agree to aggregate demand to get lower prices from suppliers. Cooperatives are often used by government agencies to reduce costs of procurement. These purchasing cooperatives are used frequently by governmental entities as well as, local governments who are authorized by state law to use this method for procurement. The replacement units are funded in the Proprietary Equipment Replacement Fund.

RECOMMENDATION:

Approve a minute order for the purchase of nine City of Burleson vehicles with Reliable Chevrolet II (TX) LLC., through The Interlocal Purchasing System (TIPS), (Contract # RFP 230204) in the amount of \$454,921 (Staff Contact: Clinton Sumerall, Deputy Director Public Works & Engineering).

PRIOR ACTION/INPUT (Council, Boards, Citizens):

List date and description of any prior action related to the subject

REFERENCE:

Insert CSO# if applicable

Insert resolution or ordinance change

FISCAL IMPACT:

Explain Budgeted Y/N: Y

Fund Name: Governmental Equipment Replacement Fund

Full Account #s: 6021302-71001

Amount: \$454,921

Project (if applicable): Financial Consideration:

Explain fiscal impact if any

STAFF CONTACT:

Clinton Sumerall

Deputy Director, Public Works & Engineering

csumerall@burlesontx.com

682-312-2790