

**BURLESON COMMUNITY SERVICE DEVELOPMENT CORPORATION (4B)**  
**NOVEMBER 18, 2024**  
**DRAFT MINUTES**

**Board Members Present:**

Phil Anderson  
Chris Fletcher  
Victoria Johnson  
Dan McClendon, President

James Luckie

**Board Members Absent:**

Brooke Clifton  
Joy Larabell

**Staff Present:**

Tommy Ludwig, City Manager  
Harlan Jefferson, Deputy City Manager  
Eric Oscarson, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER – Time: 4:30 p.m.**

President Dan McClendon called the meeting to order. **Time: 4:30P.M.**

**2. CITIZEN APPEARANCE**

- No speakers.

**3. GENERAL**

**A. Minutes from the August 19, 2024 Community Services Corporation (Type B) Board meeting. (Staff Contact: Monica Solko, Deputy City Secretary).**

Motion was made by Chris Fletcher and seconded by Victoria Johnson to approve.

Motion passed 5-0, with Brooke Clifton and Joy Larabell absent.

**B. 4B11182024AmendAnnualBudget, resolution amending Resolution 4B081924AnnualBudget by amending Capital Improvement Plan. (Staff Presenter: Gloria, Platt, Director of Finance)**

Gloria Platt, Director of Finance, presented a resolution to the board.

Motion was made by Victoria Johnson and seconded by Phil Anderson to approve.

Motion passed 5-0, with Brooke Clifton and Joy Larabell absent.

**4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None.

**5. RECESS INTO EXECUTIVE SESSION**

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene into Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

**A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071.**

**B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code.**

**C. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.**

- No Executive Session needed.

**6. ADJOURN**

There being no further discussion President Dan McClendon adjourned the meeting. **Time: 4:36 p.m.**

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Monica Solko  
Deputy City Secretary