



# Modification of Plat Approval Process

---

PRESENTED TO CC– 1.20.26

TONY D. MCILWAIN, AICP, CFM

DEVELOPMENT SERVICES DIRECTOR

# Modification of Plat Approval Process

---

## **Purpose of Amendments**

- November 3, 2025, City Council meeting, City staff was directed by City Council to modify the Platting approval process. The purpose of the changes to the Subdivision and Development regulations is to accomplish the following:
- Allows for the Platting approval process to be completed at the Development Assistance Committee (DAC) level; resulting in time saving for the applicants by eliminating the need for preliminary plats, replats, or final plats to be placed on a Planning and Zoning Commission consent agenda for compulsory approval.
- This process will not eliminate any other review related to Engineering. The Platting process will still be required to satisfy platting policies and continue to require Plats comply with HB 3167 30-day shot clock.

# Modification of Plat Approval Process

---

## **Summary of Amendments**

- Changes approval authority of preliminary plats, final plats, and replats to the Development Assistance Committee (DAC) level.
- Plats requiring an exception or modification will go to the Planning and Zoning Commission for consideration.
- Written appeals for staff-denied plats will go to the Planning and Zoning Commission for consideration.



**Recommend  
Approval**



**Recommend  
Denial**



# Questions / Comments

---

Tony McIlwain  
Development Services Director  
[tmcilwain@burlesontx.com](mailto:tmcilwain@burlesontx.com)  
817.426.9684