



# Delinquent Property Tax Collection Services

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CITY COUNCIL

JANUARY 20, 2026

# Current Service

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The City of Burleson has contracted with Perdue Brandon Fielder Collins & Mott, LLP for delinquent property tax collection services since 1989.

The contracted service includes:

- Handles full delinquent tax collection, including notices, lawsuits, foreclosure actions, and bankruptcy claims.
- Manages all legal steps from initial notice through judgment and property sale, including assisting with Sheriff's sales.
- Maintains updated ownership, address, hardship, lawsuit, and judgment records.
- Provides legal research, opinions, and regular progress reports to support the City's collection efforts.

# Request for Qualifications (RFQ)

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RFQ 2025-002 Delinquent Tax Collection Services was posted to the City's Bonfire e-Procurement portal on August 17, 2025 and closed September 11, 2025.

Firms were required to submit a complete Statement of Qualifications (SOQ) that included resumes of key attorneys, firm qualifications, collection performance history, and governmental references.

The evaluation criteria included:

- Qualifications & Experience (40 points)
- Collection Records (35 points)
- Clarity of SOQ (15 points)
- References (10 points)

The evaluation team responsible for reviewing each submission and scoring based on the criteria was made up of a representative from the City Manager's Office, Finance Department, and Legal Department.

# RFQ Scoring

- Two highly qualified firms submitted Statements of Qualifications.
- Both firms earned 96.7/100 points with variations in each category.
- Each firm provides comprehensive delinquent tax collection services consistent with the RFQ scope.
- Both have extensive Texas municipal experience and strong references.
- Given the minimal scoring difference, staff seeks direction on vendor selection.

Supplier	Total	Qualifications and Experience	Collection Records	Clarity of the SOQ	References
	/ 100 pts	/ 40 pts	/ 35 pts	/ 15 pts	/ 10 pts
Linebarger Goggan Blair & Sampso...	96.67 pts	39.67 pts	32.67 pts	15 pts	9.33 pts
Perdue Brandon Fielder Collins Mot...	96.67 pts	40 pts	33.33 pts	13.67 pts	9.67 pts

# Recommendation

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- On December 17, 2025, the Finance Committee considered this item at their committee meeting, and requested staff to bring the item to the full City Council without a recommendation from the committee.

Staff requests the City Council provide direction regarding the selection of a firm to provide delinquent property tax collection services.

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# Questions or Comments