

COMMUNITY SERVICES COUNCIL COMMITTEE
May 21, 2025
DRAFT MINUTES

Council present:

Phil Anderson
Alexa Boedeker

Council Absent:

Victoria Johnson

Staff present

Tommy Ludwig, City Manager
Eric Oscarson, Deputy City Manager
Harlan Jefferson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary

1. CALL TO ORDER – Time: 1:00 p.m.

Alexa Boedeker called the meeting to order at 1:00 p.m.

2. CITIZEN APPEARANCES

- None.

3. GENERAL

A. Minutes from the February 19, 2025 regular Community Services Committee meeting. (*Staff Contact: Monica Solko, Deputy City Secretary*)

Motion made by Phil Anderson and seconded by Alexa Boedeker to approve.

Motion passed 2-0, Victoria Johnson absent.

4. REPORTS AND PRESENTATIONS

A. Receive a report, hold a discussion and provide staff direction on proposed text amendments to Burleson Code of Ordinances, Chapter 34, Environment, regarding donation containers. (*Staff Contact: Tony D. McIlwain, AICP, CFM, Development Services Director*)

Tony McIlwain, Director of Development Services, presented the proposed amendments to the Code of Ordinances, Chapter 34, Environment, to the committee. Presentation included a recap of the amendments for the legal protections and flexibility of donation boxes in the city. Current boxes would be brought into compliance if amendments were approved. Other topics of discussion

included fees, maintenance requirements, size limitations, location of boxes, and permitting.

The committee was in favor of the amendments and requested an item be brought forward to the full council for consideration.

5. REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

6. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code

- No executive session needed.

7. ADJOURN

Alexa Boedeker adjourned the meeting.

Time: 1:18 p.m.

Monica Solko
Deputy City Secretary