

BURLESON COMMUNITY SERVICE DEVELOPMENT CORPORATION (4B)
OCTOBER 20, 2025
DRAFT MINUTES

Board Members Present:

Phil Anderson
Chris Fletcher
Victoria Johnson
Dan McClendon, President
Antony Cognasi
Joy Larabell
James Luckie

Board Members Absent:

Staff Present:

Tommy Ludwig, City Manager
Harlan Jefferson, Deputy City Manager
Eric Oscarson, Deputy City Manager
Monica Solko, Deputy City Secretary
Lisandra Leal, Assistant City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – Time: 4:45 p.m.

President Dan McClendon called the meeting to order. **Time: 4:47 p.m.**

2. CITIZEN APPEARANCE

- No speakers.

3. GENERAL

A. Minutes from the August 18, 2025 Community Service Development Corporation (Type B) meeting. (*Staff Contact: Monica Solko, Deputy City Secretary*)

Motion was made by Victoria Johnson and seconded by Chris Fletcher to approve.

Motion passed 7-0.

B. 4B102025AmendBudget, resolution amending the corporation's operating budget (Resolution 4B081825AnnualBudget) for Fiscal Year 2025-2026 and the 5-Year Capital Improvement Plan of the corporation for Fiscal Years 2026–2030. The amendment proposes an increase to the operating budget in the amount of \$2,914,620 and a reduction to the Capital Improvement Plan in the amount of \$444,087. (*Staff Contact: Kevin Hennessey, Interim Director of Finance*)

Kevin Hennessey, Interim Director of Finance, presented a resolution to the board.

Discussion included questions on the ownership of the park equipment under the new management contract, the need for a Golf Master Plan separate from the Parks Master Plan and a revision to the line item description in the 4B CIP FY26-30 from golf fence to fence and/or other improvements.

Motion was made by Dan McClendon and seconded by Chris Fletcher to approve with a revision to the line item description from golf fence to golf fence and/or other improvements in the 4B CIP.

Motion passed 7-0.

4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- None.

5. RECESS INTO EXECUTIVE SESSION

Pursuant to Section 551.071, Texas Government Code, the Board reserves the right to convene into Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071.

- No Executive Session needed.

6. ADJOURN

There being no further discussion President Dan McClendon adjourned the meeting.

Time: 5:06 p.m.

Monica Solko
Deputy City Secretary