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## City Council Special Meeting

**DEPARTMENT:** Legal & Purchasing

**FROM:** Matt Ribitzki, Deputy City Attorney/Compliance Manager

**MEETING:** September 11, 2023

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**SUBJECT:**

Consider approval of an ordinance providing a Fiscal Year 2023-2024 schedule of fees for various City of Burleson services. (First Reading) (*Staff Presenter: John Butkus, Assistant Finance Director*)

**SUMMARY:**

On August 9, 2023, the city manager filed the proposed annual budget for Fiscal Year 2023-2024. On that same day, the city manager delivered a copy of the proposed budget to the city council. At the August 15, 2023, special city council meeting, the city manager presented the proposed budget to the council and members of the public.

The chart below demonstrates fee schedules we have amended throughout the year:

Date	Description	CSO#
08/21/2023	Consider approval of an ordinance amending Ordinance CSO#3069-09-2022 the City's Fee Schedule by adding fees associated with the engineering review and inspection of private development; finding that the meeting at which this ordinance is passed was open to the public and that the recitals are true; containing a severability clause, cumulative clause, and effective date.	CSO#5192-08-2023
08/15/2023	Consider approval of an ordinance amending the City's fee schedule ordinance CSO#3069-09-2022 by adding fees associated with the Burleson Memorial Cemetery.	CSO#5180-08-2023

05/01/2023	Consider approval of an ordinance amending the City's fee schedule in Ordinance CSO# 3069-09-2022 by adding fees associated with the registration of short term rental properties; finding that the meeting at which this ordinance is passed was open to the public and that the recitals are true; containing a severability clause, cumulative clause, and effective date.	CSO#5093-05-2023
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The proposed ordinance will set fees for most City services and charges for Fiscal Year 2023-2024. Emergency Medical Services Fees are included on the second reading.

**OPTIONS:**

Approve the ordinance, approve the ordinance with modifications, or deny the ordinance

**RECOMMENDATION:**

Approve the ordinance

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

At the August 15, 2023, special city council meeting, the city manager presented the proposed budget to the council and members of the public.

**FISCAL IMPACT:**

n/a

**STAFF CONTACT:**

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