

Finance Committee

DEPARTMENT: Finance

FROM: Lauren Seay, Deputy Director of Administrative Services

DATE: March 4, 2026

SUBJECT:

Receive a report, hold a discussion, and provide recommendations to the city council on the procurement method for Fiscal Year 2027 replacement vehicles and equipment. *(Staff Contact: Lauren Seay, Deputy Director, Administrative Services)*

STRATEGIC PRIORITY AND GOAL(S):

Strategic Focus Area 1	Strategic Goal
 <p>High Performing City Organization Providing Exceptional, People Focused Services</p>	<p>1.2 Continue to improve the efficiency and productivity of operations</p> <p>3.4 Ensure public safety equipment and personnel needs are being met</p>

SUMMARY:

On February 17, 2025, City Council approved a resolution establishing the Equipment Replacement Fund (ERF) Program to promote long-term financial stability and ensure adequate funding for the timely replacement of vehicles and equipment.

The City Council Finance Committee is responsible for reviewing staff-recommended ERF vehicle and equipment replacements and providing budget-related recommendations to the City Council.

This committee was briefed in December, followed by the full City Council in January, on procurement options and methods. This item is being brought forward to formally brief the committee on staff's recommendation to proceed with the use of cooperative contracts for vehicle and equipment purchases under the ERF Program in Fiscal Year 2026. Staff will look to utilize competitive bidding in the following year to assess the best process moving forward for vehicle and equipment procurements.

RECOMMENDATION:

Staff recommends approval of the use of cooperative contracts for vehicle and equipment purchases under the ERF Program, as presented.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

February 16, 2025 – City Council approves ERF Policy

March 14, 2025 –Finance Committee briefed on Procurement Methods

December 2, 2025 – Finance Committee briefed on Procurement Methods

January 20, 2026 – Council briefed on Procurement Methods

REFERENCE:

CSO#5745-02-2025

FISCAL IMPACT:

N/A

STAFF CONTACT:

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