



Fiscal Year 2024-2025 Budget Amendment (Encumbrance Roll Forward)

PRESENTED TO THE CITY COUNCIL ON
NOVEMBER 18, 2024

Overview



Purpose of the Budget Amendment



Accounting for Encumbrance



Fiscal Impact of the Budget Amendment



Detail List of Encumbrance Roll

Purpose of the Budget Amendment



Obtain authorization for changes in the accounting system in response to year-end closing

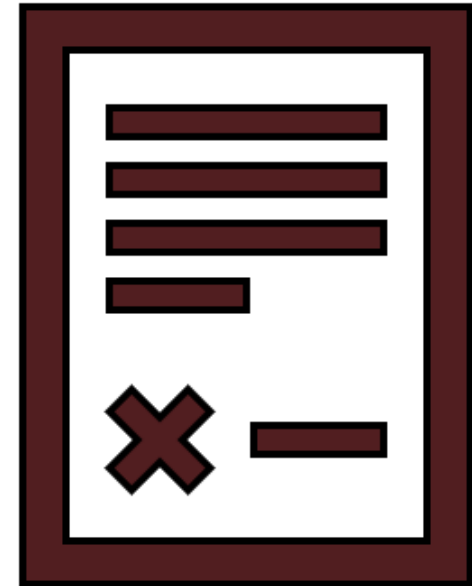


Year-end closing produced:

- Reduced Fiscal Year 2023-2024 expenditures
- Increased Fiscal Year 2024-2025 budget

Accounting for Encumbrances

Encumbrances represent commitments related to contracts not yet performed, and orders not yet filled. They are used for budgetary control and expenditure management.



Fiscal Impact of the Budget Amendment

Fund	FY 2023-2024 Reduction	FY 2024-2025 Increase	Net
General Fund	794,452.00	794,452.00	-
4A Fund	355,260.00	355,260.00	-
4B Fund	20,148.00	20,148.00	-
Parks Performance Fund	32,255.00	32,255.00	-
Equipment Replacement Fund Governmental	890,760.00	890,760.00	-
Equipment Replacement Fund Proprietary	246,541.00	246,541.00	-
Health Insurance Fund	5,000.00	5,000.00	-
Solid Waste Fund	39,940.00	39,940.00	-
TOTAL	\$2,384,356.00	\$2,384,356.00	\$0.00

General Fund

Department	Vendor Name	Rolled Encumbrances	Description
Development - Engineering	Freese & Nichols Inc	123,408.42	Professional Services Contract for DM Update
Purchasing	Accessology Too, LLC	14,743.00	Development of an ADA Transition Plan
Finance	Springer Government Services LLC	7,075.88	PSA with Charles Springer; Finance Consulting
Capital - Engineering	Vidaurri Management Group, LLC	140,744.00	PSA - Construction Management Services
Fire	Metro Fire Apparatus	10,833.00	Bunker Gear - BuyBoard 698-23
Development - Engineering	Westwood Professional Services	17,946.00	PSA- 2024 TIA On Call Services
Fire	Joe Goddard Enterprises, LLC	16,161.24	Outdoor Warning Sirens Install
City Manager's Office	Amanda Huddleston	8,750.00	Grant Consulting Services
Traffic Maint	Mosaic Public Partners, LLC	7,687.00	Professional recruiting
Facilities Maintenance	Terracon Consultants, Inc	163,634.00	Facility Condition Assessment & Planning Services
Development - Engineering	Kimley Horn	16,800.00	Evaluate Pedestrian Safety & Off Street Parking
Capital - Engineering	Mosaic Public Partners, LLC	2,600.00	Professional Recruiting
Streets Pavement Maint	Jeff Eubank Roofing Co	46,647.74	Roof Replacement @ FS3
Streets Pavement Maint	Vann/Elli, Inc.	15,325.00	Guardrail Removal/Installation on Dobson
Legal Services	Taylor Olson Adkins Sralla & Elam, LLP	8,252.92	Legal Fees
Traffic Maint	Paradigm Traffic Systems	5,800.00	Battery Back Up for Traffic Lights
Facilities Maintenance	Sturgis Enterprises, LLC	14,250.00	Replace Leaking Coils on 2 HVACs at Library
Traffic Maint	Iteris, Inc	17,375.00	Mount Controller Cabinet
Streets Pavement Maint	Reliable Paving	19,510.00	Roadway Repair at the Intersection of Alsbury and Newton
Streets Pavement Maint	Reliable Paving	28,590.00	Roadway Repair SW Alsbury
Streets Pavement Maint	Pavement Technologies International Corp	37,388.65	Asphalt Distributer Trailer
Streets Pavement Maint	Reliable Paving	70,930.00	Concrete roadway repair Hidden Vistas
TOTAL		-	\$ 794,451.85

4A Fund

Department	Vendor Name	Rolled Encumbrances	Description
Development - Engineering	C&C Burleson, LLC	351,785.15	Performance Agreement - BlackRock Hooded Left Turn
Economic Development	DFW Geodesy Inc	3,475.00	Surveying Services - Craftmasters
TOTAL	-	\$ 355,260.15	

4B Fund

Department	Vendor Name	Rolled Encumbrances	Description
Parks & Recreation	Renew Builds LLC	20,148.00	Tear Down and Rebuild Sheep Barn at Russell Farm
TOTAL	-	\$ 20,148.00	

Parks Performance Fund

Department	Vendor Name	Rolled Encumbrances	Description
Recreation	McMillan James Equipment Company	32,255.00	Replace Desert Aire Compressors Damaged by Storm
TOTAL	-	\$ 32,255.00	

Equipment Replacement Fund - Governmental

Department	Vendor Name	Rolled Encumbrances	Description
Fleets Division	Caldwell Country Chevrolet	294,147.28	4 Vehicle Replacements Including Fire, Public Works, Parks and Contingency
Fleets Division	Reliable Chevrolet	454,921.00	9 Vehicle Replacements Including Public Works, Parks, Building Inspections, Code Enforcement and Contingency
Fleets Division	Alternative Support Apparatus, LLC	65,523.00	Medstat 500 to Replace Kawasaki Mule
Fleets Division	Lake Country Chevrolet Inc	76,168.00	Replacement Brush Truck
TOTAL		- \$ 890,759.28	

Equipment Replacement Fund - Proprietary

Department	Vendor Name	Rolled Encumbrances	Description
Fleets Division	Caldwell Country Ford	74,577.25	Ford F250 Replacement
Fleets Division	Caldwell Country Chevrolet	171,963.94	Replacement Vehicles for Public Works including 1 Van and 1 Compact Pickup
TOTAL		-	\$ 246,541.19

Health Insurance Fund

Department	Vendor Name	Rolled Encumbrances	Description
Human Resources	Flores & Associates	5,000.00	Payments for In/Outpatient Service HRA Plan
TOTAL	-	\$ 5,000.00	

Solid Waste Fund

Department	Vendor Name	Rolled Encumbrances	Description
City Manager's Office	Solid Waste Specialists, LLC	39,940.00	Negotiating Solid Waste Contract
TOTAL		- \$ 39,940.00	

Questions /
Comments

