

BURLESON PUBLIC LIBRARY ADVISORY BOARD

January 23, 2024
DRAFT MINUTES

Call to Order: 6 P.M.

Board Members Present

Daniel McClain
Gabrielle De La Cruz
Joan Coubarous
Sara Navarrette
Toni Wing Jenkins

Board Members Absent

Amanda Cognasi
Claire Coggin
Janet Farmer
Jim Wadlow

Staff Present

Sara Miller, Deputy Director-Library
Paula Skundberg, Recording Secretary

1. **Call to Order:** 6:01 p.m.
2. **Approve the minutes from the Library Board Meeting.**
 - A. **Consider approval of the minutes from the December 5, 2023, Library Board meeting.**

A motion was made by Sarah Navarrette and seconded by Joan Coubarous to approve the minutes as presented.

Motion passed unanimously. Absent Amanda Cognasi, Claire Coggin, Janet Farmer, Jim Wadlow.
3. **Citizen Appearances** – None
4. **Reports and Discussion items:**
 - A. **Hold a discussion and receive a report regarding Burleson Public Library services and programs. (Staff Presenter Sara Miller, Deputy Director-Library)**

Staff gave an update of library services and programs for November and December 2023 which included an overview of the programs for all age groups, collection spotlight, Animal Shelter Donation Drive and YTD totals.

 - Statistical data comparison represents 12-month year to date totals.
 - This year's count for Christmas at the Library was down about 30% when compared to last year. There were a lot of programs and activities throughout the city that day which may have impacted the count.
 - Digital content numbers continue to increase.

B. Hold a discussion and receive a report regarding the Burleson Public Library's 2023-2024 projects.

Staff gave an update on the library's 2023 and 2024 projects.

- Library Outreach Vehicle, *Reading Rover*, interior customization is complete, now waiting on delivery and KMP Graphics will then begin work on the vehicle wrap.
- Meeting and conference room furniture proposals are being reviewed by staff.
- Discussed the social media comments regarding the facility study.
- Discussed the upcoming library master plan and facility study presentations to Community Services committee and City Council.

5. Board Requests for future agenda items or reports

- CityFest, sign-up to help man table, 4:30-7p.m. on February 8.

6. Adjourn

There being no further business, Chair Daniel McClain adjourned the meeting.

Time – 6:28 p.m.

Paula Skundberg, Recording Secretary