

BURLESON PUBLIC LIBRARY ADVISORY BOARD
August 22, 2023
DRAFT MINUTES

Call to Order – 6:00 P.M.

Board Members Present

Amanda Cognasi
Claire Coggin
Daniel McClain
Gabrielle De La Cruz
Jim Wadlow
Sara Navarrette
Toni Wing-Jenkins

Board Members Absent

Joan Coubarous
Janet Farmer

Staff in Attendance:

Sara Miller, Deputy Director-Library
Kerry Montgomery, Recording Secretary

1. Call to Order: 6:00 PM

2. Approve the minutes from the Library Board meeting.

A. Consider approval of the minutes from May 23, 2023 Library Board meeting.

A motion was made by Daniel McClain and seconded by Gabrielle De La Cruz to approve the minutes as presented.

The motion passed 7-0, with Joan Coubarous & Janet Farmer being absent.

3. Citizen Appearances – None

4. Reports and Discussion Items:

A. Hold a discussion and receive a report regarding the Burleson Public Library services and programs. (Staff Presenter: Sara Miller, Deputy Director-Library)

Staff gave a presentation of Library services and programs for the reporting period May - July 2023 which included an overview of the Summer Reading Club (June 1-July 31, 2023), Marketing and outreach, and Library statistics. Staff responded to board member's comments and questions.

B. Hold a discussion and receive a report regarding Burleson Public Library's 2022-2023 projects and supplemental budget requests for 2023-2024. (Staff Presenter: Sara Miller, Deputy Director-Library)

Staff gave a presentation regarding the library's 2022-2023 projects which included an overview of the library master plan and facility study; purchase of library outreach vehicle and the replacement furniture for public areas; and reviewed the proposed supplemental budget requests for 2023-2024. Staff responded to board members comments and questions.

5. Board Requests for Future agenda Items or Reports

- Next meeting is November 28
- Set next year's board schedule. Consider increasing meeting frequency from quarterly to monthly or bi-monthly.

6. Adjourn

There being no further business, Vice Chair Claire Coggin adjourned the meeting.

Time – 6:30 P.M.

Kerry Montgomery, Recording Secretary