
Mayor's Youth Council

DEPARTMENT: City Secretary's Office

FROM: Lisandra Leal, Assistant City Secretary

MEETING: August 14, 2023

SUBJECT:

Review and discuss MYC Officer roles and responsibilities. *(Staff contact: Lisandra Leal, Assistant City Secretary)*

SUMMARY:

The Executive Committee will review and discuss responsibilities for each officer position.

OPTIONS:

- | | | |
|---------------|--------------|-------------------|
| 1) Chair | 3) Secretary | 5) Communications |
| 2) Vice Chair | 4) Historian | |

RECOMMENDATION:

No Action needed.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

FISCAL IMPACT:

N/A

STAFF CONTACT:

Lisandra Leal
Assistant City Secretary
lleal@burlesontx.com
817-426-9687