

BURLESON CITY COUNCIL SPECIAL MEETING

July 6, 2023
DRAFT MINUTES

ROLL CALL

COUNCIL PRESENT:

Victoria Johnson
Phil Anderson *left at 1:52 p.m.*
Ronnie Johnson
Chris Fletcher
Larry Scott
Dan McClendon
Adam Russell *left at 1:52 p.m.*

COUNCIL ABSENT:

Staff present

Tommy Ludwig, Interim City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – 9:04 a.m.

2. CITIZEN APPEARANCES

- None.

3. GENERAL

A. Consider approval of a resolution awarding FY 2024 Hotel Occupancy Tax funds to tourism activities. *(Staff Presenter: Alex Philips, Economic Development Director)*

Alex Philips, Director of Economic Development, presented a resolution to the city council.

Motion made by Adam Russell and seconded by Victoria Johnson to approve with updated balance amount of \$201,000.

Motion passed 7-0.

4. REPORTS AND PRESENTATIONS

A. Receive a report, hold a discussion, and give staff feedback, regarding the operational and administrative staffing assessment that considers the Department's needs over the next five years. *(Staff Presenter: K.T. Freeman, Fire Chief, & Ian Womack, Senior Consultant Fitch & Associates, LLC)*

K.T. Freeman, Fire Chief, presented the operational and administrative staffing assessment to the city council.

RECESS AND BACK TO ORDER

Mayor Fletcher called for a short recess at 10:25 a.m. and called the meeting back to order at 10:37 a.m. with all members present.

- B. Receive a report, hold a discussion, and provide staff direction regarding the overview of the Police Department and FY 24 supplemental budget requests. (Staff Presenter: Billy J. Cordell, Chief of Police)**

Billy J. Cordell, Chief of Police, presented an overview of the Police Department and FY 2024 supplemental budget requests to the city council.

RECESS AND BACK TO ORDER

Mayor Fletcher called for a short recess at 11:46 a.m. and called the meeting back to order at 12:00 p.m. with all members present.

- C. Receive a report, hold a discussion, and provide staff direction regarding the overview of the Parks and Recreation Department and FY24 supplemental budget requests. (Staff Presenter: Jen Basham, Director of Parks and Recreation)**

Jen Basham, Director of Parks and Recreation, presented an overview of the Parks and Recreation Department and FY2024 supplemental budget request to the city council.

- D. Receive a report, hold a discussion, and provide staff direction regarding the overview of the Public Works Department and FY24 Supplemental Budget Requests. (Staff Presenter: Eric Oscarson, Director of Public Works)**

Eric Oscarson, Director of Public Works, presented an overview of the Public Works Department and FY2024 supplemental budget requests to the city council.

RECESS AND BACK TO ORDER

Mayor Fletcher called for a short recess at 1:45 p.m. and called the meeting back to order at 1:52 p.m. with Victoria Johnson, Ronnie Johnson, Larry Scott, Chris Fletcher, Dan McClendon present and Phil Anderson and Adam Russell absent.

- E. Receive a report, hold a discussion, and give staff direction regarding an update on Benefits and Compensation for FY 23-24. (Staff Presenter: Rick DeOrdio, Director of Human Resources)**

Rick DeOrdio, Director of Human Resources, gave an update on Benefits and Compensation for FY 2023-2024 to the city council.

5. RECESS INTO EXECUTIVE SESSION

Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

- **Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**

No need for an executive session.

6. ADJOURNMENT

Motion made by Victoria Johnson and seconded by Dan McClendon to adjourn.

Mayor Fletcher adjourned the meeting.

Time: 2:38 p.m.

Monica Solko
Deputy City Secretary