

## DEPARTMENT MEMO

**DEPARTMENT:** Finance  
**FROM:** Tommy Ludwig, City Manager  
**MEETING:** July 24, 2023

**SUBJECT:**

Receive a report, hold a discussion, and give staff direction on the FY2023-2024 budget supplemental requests, and receive any additional direction from City Council regarding the annual budget for fiscal year 2023-2024. *(Staff Presenter: Tommy Ludwig, City Manager)*

**SUMMARY:**

During the budget process, department directors submit supplemental budget requests for City Manager review. The City Manager ranks the supplemental requests taking into the five year forecast and ability to fund the request and maintain a fund balance in compliance with financial policy. The City Manager will be present to the City Council his recommended supplemental requests and seek direction from City Council to complete the proposed FY2023-2024 budget.

**OPTIONS:**

**RECOMMENDATION:**

**FISCAL IMPACT:**

Budgeted Y/N: NA  
Fund name:  
Account number:  
Project number:

**PRIOR ACTION/INPUT (Council, Boards, Citizens):**

**STAFF CONTACT:**

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