

BURLESON PARKS AND RECREATION BOARD  
APRIL 16, 2026  
MINUTES  
DRAFT

**ROLL CALL**

**BOARD MEMBERS PRESENT**

Matt Quinn, Chair  
Tyler Knox, Vice Chair  
Shannan Sutter  
Addison Oscarson  
Miguel Angel Sanchez  
Christian Schott  
Sherry Scott  
Ashli Logan

**BOARD MEMBERS ABSENT**

**Staff Present**

Jen Basham, Director of Parks and Recreation  
Jessica Martinez, Deputy Director of Parks  
Allison Smith, Deputy Director of Recreation  
Sarah Heath, Senior Administrative Specialist/Recording Secretary

**Guests**

Representatives of the Fort Worth Mountain Bikers Association: Steven Andress and Alex Perales

1. **CALL TO ORDER** - Time 6:00 PM

Matt Quinn, Chair, called the meeting to order. **Time: 6:00 PM.**

2. **CITIZEN APPEARANCES**

None.

3. **GENERAL**

**A. Consider and take possible action on the minutes from the March 12, 2026 meeting. (Staff Contact: Sarah Heath, Senior Administrative Specialist)**

Motion made by Ashli Logan and seconded by Sherry Scott to approve the minutes as presented.

Motion passed 8-0.

4. **REPORTS AND PRESENTATIONS**

**A. Receive a report on the Recreation Department's efforts and initiatives to support inclusive and accessible programming and events for individuals with disabilities and special needs, including next steps for continued improvement. (Staff Contact: Allison Smith, Deputy Director of Recreation)**

Allison Smith gave a report on the Recreation Department's efforts and initiatives to support inclusive and accessible programming and events for individuals with disabilities and special needs, including ongoing and recently implemented offerings and the establishment of a Special Needs Cohort. Next steps include a comprehensive review of Recreation Department programs and events to assess future improvements for accessibility and inclusion at the Cohort's April 23, 2026 meeting. Staff will then present recommendations to the Advisory Committee on People with Disabilities for review, followed by updates to the Parks and Recreation Board, and then future City Council consideration and discussion.

Board discussion reflected support for inclusion training for staff, support for staff to continue to explore current and potential unified activities for students, support for staff to continue to gather community feedback, and support for unified programming alongside adaptive programming. The Board recommended contacting GameTime and exploring potential grant funding.

Bill Janusch came forward with a concern and emphasized the importance of ensuring that individuals with disabilities and parents of children with disabilities are heard and considered in the process.

**B. Receive a report, hold a discussion and provide staff feedback regarding a new bike trail feature funded and constructed by Fort Worth Mountain Bikers Association (FWMBA) at Chisenhall Hike and Bike Trail (Staff Contact: Jessica Martinez, Deputy Director of Parks)**

Jessica Martinez introduced Steven Andress (Trail Steward) and Alex Perales (President), present as representatives of the Fort Worth Mountain Bikers Association, and gave a report regarding a proposed new wall berm on the Cactus Jack Loop to be funded and constructed by Fort Worth Mountain Bikers Association (FWMBA) at Chisenhall Hike and Bike Trail.

Board discussion included emergency markers, location, feature design, and construction impacts for the proposed feature and reflected support for planned safety signage.

Board discussion also included safety at an existing feature at the exit from Keep on Trucking Trail by a parking lot and reflected support for new barriers recently installed at that location. Staff will explore the possibility of trail trimming to increase visibility.

**C. Receive the March 2026 Department Update Presentation (Staff Contact: Jen Basham, Director of Parks and Recreation)**

Allison Smith, Jen Basham, and Jessica Martinez presented the March 2026 Department Update to the Board. The presentation included:

- Attendance at recent special events and upcoming special events
- Attendance at March programs and athletics and upcoming programs and athletics
- Attendance at March activities at Russell Farm Art Center and upcoming activities at Russell Farm Art Center
- An update to social media engagement in March
- Volunteer opportunities: Trash Bash
- An update to BRiCk work completed on the dehumidification system and HVAC system
- A comparison of BRiCk attendance and program participation in March across fiscal years
- A comparison of Hidden Creek Golf Course metrics for March and year-to-date as compared to previous years
- An update to capital projects: Shannon Creek, Warren Park Master Plan, Green Ribbon, and Legacy Park
- An update to Chisenhall Hike and Bike Trail signage
- March metrics and upcoming events at Chisenhall Sports Complex
- An update to playground inspections and graffiti abatements
- Staff highlights

Board discussion reflected support for staff outreach to reengage previous BRiCk members.

Board discussion reflected support of staff gathering community feedback as part of the Hidden Creek Golf Course Master Plan development process.

*Addison Oscarson left the Board meeting at 6:50 p.m.*

Board discussion reflected support for barriers to increase safety and prevent parking at Chisenhall Sports Complex at the exit of the Keep on Trucking trail while acknowledging that parking is a continuing challenge at the complex.

The Board requested further information regarding landscape islands in the design of parking lots.

**D. Review the May 2026 Parks and Recreation calendar. (Staff Contact: Jen Basham, Director of Parks and Recreation)**

A paper copy of the programming calendar was given to the Board.

Due to the BTX Honey Tour Carnival and the conclusion of the 2025–2026 Burleson ISD school year on May 21, 2026, the Board agreed to reschedule its next meeting to May 14, 2026.

5. **REQUESTS FOR FUTURE AGENDA ITEMS AND REPORTS**

- Update on AEDs in parks

6. **ADJOURN**

There being no further business, Matt Quinn, Chair, adjourned the meeting. **Time: 7:08 PM.**

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Sarah Heath  
Recording Secretary