

BURLESON PARKS ADVISORY BOARD

July 13, 2023

MINUTES

DRAFT

Call to Order – 6:00 PM

Roll Call

Board Members Present

Matthew Quinn
Chris Schott
Lindsey Cobb
Sherry Scott
Michael Massey
Tyler Knox

Board Members Absent

Nathan Nakamura
Shannan Sutter
Ashli Logan

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)
David Lopez (Deputy Director, Parks)
Kerry Montgomery (Senior Administrative Secretary)
Tim Mabry (BPD Lieutenant)

Guests

Fort Worth Mountain Bikers Association
Burleson Mountain Bike Riders

1. Call to order: 6:00 PM

2. Approve the minutes from the previous meeting.

A. Consider approval of the June 15, 2023 meeting minutes. (Staff presenter: Kerry Montgomery, Senior Administrative Secretary)

A motion was made by Tyler Knox to accept the minutes as presented. Sherry Scott seconded the motion. The motion passed 6-0, with Nathan Nakamura, Shannan Sutter and Ashli Logan being absent.

3. Citizen Appearances

None

4. Reports and discussion items:

A. Receive a report, hold a discussion and give staff recommendations on safety and security in Burleson parks. (Staff presenter: David Lopez, Deputy Director of Parks)

Staff provided updates on parks safety using data and metrics to include recommendations and strategies to proactively mitigate concerns or risk. Lieutenant Tim Mabry was present to answer questions in regards to the subject from the view of Burleson Police Department. A discussion followed.

B. Receive a report, hold a discussion, and give staff recommendations regarding maintenance of Chisenhall Hike and Bike Trail. (Staff presenter: David Lopez, Deputy Director of Parks)

Staff updated the board on the current maintenance operations for Chisenhall Hike and Bike trails and provide feedback to staff on future maintenance options. Burleson Mountain Bike Riders have suggested turning the maintenance of the trails over to the Fort Worth Mountain Riders Association. Both groups were there to answer questions. A discussion followed. The board recommended moving forward with the contract with FWMBA.

C. Parks and Recreation Department Updates. (Staff presenter: Jen Basham, Director of Parks and Recreation)

The board was briefed with a presentation in regards to special events, programming, revenue and capital improvement projects for the BRiCK, Golf, Russell Farm, and Parks.

5. Community Announcements

The board was asked if they want to continue with this calendar of programming. They would like to continue receiving the calendar. Staff informed the board of the upcoming NRPA conference in October 2023, and suggested they attend.

6. Board requests for future agenda items or reports.

Board would like to see a bigger footprint on the City website for parks and recreation.

Adjourn:

There being no further business, Chairperson, Matthew Quinn adjourned the meeting.
Time – 7:52 PM

Kerry Montgomery, Senior Administrative Secretary