

Boren Property Advisory Committee
February 21, 2025
MINUTES
DRAFT

Call to Order: 10:02 AM

Roll Call

Board Members Present

Charlsa Boren Bentley
Barbara Black
Pete McCaskill
Karen Kaiser
Ken Shetter

Board Members Absent

Staff in Attendance:

Jen Basham, Director of Burleson Parks and Recreation
Allison Smith, Deputy Director of Recreation
Mary Ann Spaun, Russell Farm Supervisor
Pam O'Hearn, Russell Farm Staff Member

Guests in Attendance

Mark Bentley
Erin Bentley
Hillary Bentley
Cassandra Havas
Tom Sale

Charlsa Boren Bentley recognized Ken Shetter as a new member of the Russell Boren Advisory Committee.

Charlsa Boren Bentley asked for a moment of silence in honor of W.L. Sanders.

1. Call to Order: 10:02 AM – Charlsa Boren Bentley called the meeting to order at 10:02 AM

2. Citizen Appearances

None

3. General

A. Consider approval of the minutes from the October 25, 2024, meeting.

A motion was made by Barbara Black and seconded by Pete McCaskill to approve the minutes as presented (or with amendments.)

Motion passed unanimously to approve.

4. Reports and Discussion Items

A. Consider recommending approval to convert the garage into an art space in the amount not to exceed \$50,000 with a donation from the Friends of Russell Farm. (Staff Contact: Mary Ann Spaun, Russell Farm Supervisor.)

Ken Shetter moved “to approve construction on the Russell Farm Art Center garage building for its conversion to a dedicated art space, subject to the restrictions set out in the Use Agreement.” Pete McCaskill seconded the motion. The motion was voted on and passed unanimously.

B. Receive a report and hold a discussion regarding activities of the Historical Advisory Committee. (Presenter – Barbara Black, Historical Advisory Committee Chair)

Barbara Black read the Historical Advisory Committee's report covering October 2024 through January 2025.

A discussion followed.

C. Receive a report and hold a discussion regarding activities at Russell Farm Art Center. (Staff Contact: Mary Ann Spaun, Russell Farm Supervisor.)

Mary Ann Spaun read the report regarding activities at Russell Farm Art Center from October 2024 through January 2025.

A discussion followed.

D. Receive a report and hold a discussion regarding the Art Advisory Committee. (Contact: Karen Kaiser, Art Advisory Committee Chair)

Karen Kaiser read the Art Advisory Committee October 2024 through January 2025 report.

A discussion followed.

E. Consider approval of the removal of the front chain link fence at Russell Farm Art Center Boren Home.

Ken Shetter moved “to authorize the City to inspect the entire fence around the Russell-Boren house for safety issues and remove it as the City deems appropriate, with the City presenting at

the next BPAC meeting recommendations for possible replacement fencing.” Pete McCaskill seconded the motion. The motion passed unanimously.

F. Consider approving the prioritization of repairs to the water spigots at Russell Farm. (Staff Contact: Mary Ann Spaun, Russell Farm Supervisor.)

Barbara Black moved that the repairs to the water spigots at Russell Farm be made a priority. Karen Kaiser seconded the motion. Charlisa Boren Bentley asked that the committee table the motion until we can get the big picture of the water system. Ken Shetter moved to table this action, Barbara Black seconded the motion. The motion passed unanimously.

G. Consider approving the ceiling tile and Sheetrock repair to the Russell Boren Home master bedroom closet. (Staff Contact: Mary Ann Spaun, Russell Farm Supervisor.)

Ken Shetter made a motion to approve. Pete McCaskill seconded the motion. The motion passed unanimously.

H. Receive the old and new business Russell Farm update. (Staff Contact: Mary Ann Spaun, Russell Farm Supervisor.)

Old Business Updates:

1. Chesapeake Building improvements (HVAC, foam insulation, electrical, doors, restroom, storage cabinets)
A discussion followed, carry this item forward.
2. Bram Bevins/Steve Ross Art Workshop Spring 2025.
A discussion followed.
3. Master Plan & Art Master Plan
A discussion followed, carry this item forward.
4. Irrigation in the wildscape.
A discussion followed.
5. Widening of CR714 project update.
A discussion followed, carrying this item forward.
6. Dairy Barn: repair toilet and flooring.
A discussion followed, carrying this item forward.
7. Office restroom fixtures and painting.
A discussion followed, carrying this item forward.
8. Hay Barn toilet and sink replacement.
A discussion followed, carrying this item forward.
9. Community Garden repairs and improvements.
A discussion followed, carrying this item forward.

10. Russell Boren Home repair status. (flooring, roof, HVAC, condensation cut-off switch, and repairs in the master bedroom closet)
A discussion followed, carrying this item forward.
11. Donation box on Russell Boren's house porch.
A discussion followed, carrying this item forward.
12. Donated rain barrels.
13. A discussion followed.
14. Worm bed in Community Garden.
A discussion followed, carrying this item forward.
15. QR code possibilities.
A discussion followed, carrying this item forward.
Historical Committee to identify 3 items in each room for tours led by RF staff.
A discussion followed.
16. Information cards at the entrance of each room in the Russell Boren Home.
A discussion followed, carrying this item forward.
17. Pete McCaskill offered to write down or give Tom Sale an interview about what he knows about the sculptures in the Dairy Barn.
A discussion followed.
18. Use Agreement updates. Submit possible changes suggested by the city, discussions in progress.
A discussion followed, carrying this item forward.
19. City processes about tracking donation receipts.
A discussion followed, carrying this item forward.
20. Repair and replace the split rail fence in front of Chesapeake going around the south side of the Baker building.
A discussion followed, carrying this item forward.
21. Arborist report on trees; winter project was to have trees trimmed and dead trees removed.
A discussion followed.
22. Russell Farm on-site signage and maps.
A discussion followed, carrying this item forward.
23. City follow-up on promotion opportunities for Russell Farm (Local Life publication, weekly newsletters, etc.)
A discussion followed, carrying this item forward.
24. The city will follow up on the Russell Farm website to make it a stand-alone site that links to the City of Burleson site and is more user-friendly and accessible to non-Burleson residents.
A discussion followed, carrying this item forward.
25. Dairy Barn access and future gallery expansion to accommodate additional Charlie Boren pieces.
Carry this item forward.

26. Accessibility issues; roadways, driveways, sidewalks; start an ADA compliance first – steps.
Carry this item forward.

New Business

1. Disaster recovery plan (buildings, furnishings, artifacts).
For future discussions.
2. Public calendar for scheduled events.
Carry this item forward.
3. Discuss Russell Farm items in the city's budget planning process and list of priorities.
 - a. Increase public restroom facilities. Carry this item forward.
 - b. Additional staffing for Russell Farm, including a conservator-trained position. Carry this item forward.

5. Requests for Future Agenda Items and Reports

6. Adjourn

Karen Kaiser made a motion to adjourn. Barbara Black seconded the motion. This motion passed unanimously.

There being no further business, Chairperson Charlsa Boren-Bentley adjourned the meeting.
Time: 12:18 PM
