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DEPARTMENT: Economic Development

FROM: Alex Philips, Director of Economic Development

MEETING: October 19, 2026

SUBJECT:

Consider and take possible action on a three-year contract with Holiday Design Sisters for holiday lighting in the Old Town district for the 2026-2028 holiday seasons in the amount of \$89,991. *(Staff Contact: Alex Philips, Director of Economic Development)*

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 Great Place to Live Through Expanded Quality of Life Amenities	4.1 Provide high-quality parks 4.2 Provide high-quality recreation opportunities, events and facilities for residents

SUMMARY:

The City solicited proposals from qualified vendors to provide holiday lighting within the Old Town District for the 2026-2028 holiday seasons.

The scope of services includes the lighting of trees located in and around the Plaza; roof lighting on the Plaza's stage, Plaza restroom, pavilion/shade structure, miniature water tower, Heritage Museum, and City Hall; and pre-lit wreath installation on the Plaza's stage, City Hall, Plaza restroom and Heritage Museum.

RECOMMENDATION:

Staff recommends approval of the contract with Holiday Design Sisters as presented.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

N/A

REFERENCE:

N/A

FISCAL IMPACT:

Proposed Expenditure/Revenue: \$89,991

Account Number(s): 2104202-60008

Fund: HOT

Account Description: Project/Event/Meeting Expense

STAFF CONTACT:

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