
City Council Regular Meeting

DEPARTMENT: Parks and Recreation
FROM: Eric Oscarson, Deputy City Manager
MEETING: October 19, 2026

SUBJECT:

Consider and take possible action on a contract with Earthworks Landscape and Maintenance, LLC for Mowing Services in the amount of \$260,950.04. (Staff Contact: Eric Oscarson, Deputy City Manager)

STRATEGIC PRIORITY AND GOAL(S):

Strategic Priority	Strategic Goal
 Beautiful, Safe, & Vibrant Community	3.1 Encourage a clean and healthy community

SUMMARY:

The Parks and Recreation Department is responsible for the mowing, landscaping, and litter abatement of public rights-of-way, city facilities, and parks. Certain areas are maintained by city crews, while other areas are maintained with third-party contractors. Different service levels are broken down by tiers which designate the number of cycles that are completed annually.

The Park's team reviews the list of locations annually to determine if there are opportunities to reduce contracted work and absorb the work by internal staff to save money. In FY2025-26, the Park's team took on additional landscaping areas to save approximately \$70,000 in contracted costs. The Park's team also implemented "No Mow" areas which save 160 man-hours of mowing, allowing staff to concentrate on other areas.

The Park's Team, working in coordination with Purchasing, utilized a Request for Proposal procurement method to identify qualified contractors. This method allowed the staff to score contractors not just on their pricing, but their ability to deliver services. Mowing, Landscaping, and Litter contracts were all bid separately. Contracts are designed for 1 year with optional 4 years and annual CPI adjustments.

RECOMMENDATION:

Staff recommends approval.

PRIOR ACTION/INPUT (Council, Boards, Citizens):

REFERENCE:

N/A

FISCAL IMPACT:

Proposed Expenditure/Revenue:\$260,950.04 Account Number(s): 1015007-63015 & 2014201-63015

Fund: GF and 4A

Account Description: ROW M&R

Procurement Method:

This contract was procured through a Request for Proposals in accordance with Texas Local Government Code Chapter 252. Solicitation No. 2026-024 was advertised on August 29 and September 5, 2026, and posted on the City's electronic bidding platform, Euna, from August 29, September 17, 2026. The opportunity was distributed to 856 vendors under five applicable commodity codes, and the City received ten responses. Proposals were evaluated in accordance with the published criteria, and Earthworks Landscape Maintenance, LLC was determined to provide the best value to the City.

STAFF CONTACT:

Eric Oscarson

Deputy City Manager

eoscarson@burlesontx.com

817-426-9837