

**COUNCIL COMMITTEE
COMMUNITY & INTERGOVERNMENTAL RELATIONS
January 21, 2026
MINUTES**

Council present:

Victoria Johnson, Chair
Alexa Boedeker
Phil Anderson

Council Absent:

Staff

Harlan Jefferson, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Lisandra Leal, Assistant City Secretary
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER

Chair Victoria Johnson called the meeting to order. **Time: 9:01 a.m.**

2. CITIZEN APPEARANCES

- None.

3. GENERAL

- A. Consider and take possible action on minutes from August 13, 2025, Community & Intergovernmental Relations Committee meeting. (Staff Presenter: Monica Solko, Deputy City Secretary)**

Motion made by Phil Anderson and seconded by Victoria Johnson to approve.

Motion passed 2-0. Alexa Boedeker absent.

4. BOARD REQUESTS FOR FUTURE ITEMS OR REPORTS

- A. Review a report, hold a discussion and provide recommendations to the city council on the appointments to fill mid-year vacancies on various City of Burleson Boards, Commissions, and Committees for FY 2025-2026. (Staff Contact: Lisandra Leal, Assistant City Secretary)**

Lisandra Leal, Assistant City Secretary, presented appointments of various boards and commissions to the committee.

The committee reviewed and discussed the appointments and reappointments for each board and commission.

Advisory Committee on People with Disabilities			
Place	Members	Appt.	Term
2 (Ord. Sec 2-35C)	Steven D. McAnally	Partial	2024 - 2027
9 (Youth – non student voting member)	Jordan Smelley	Partial	2025 - 2026

Capital Improvement Program Advisory Committee			
Place	Members	Appt.	Term
5	Michael Humphreys	Partial	2025-2028

Park and Recreation Board			
Place	Members	Appt.	Term
5	Amba Martin	Partial	2025-2028

Public Spaces and Cultural Heritage Board			
Place	Members	Appt.	Term
5	Payton L. Byrd	Partial	2025-2028
7	Vaughn M. Schlegel	Partial	2025-2028
9	John Zamaripa	Partial	2025-2028

Zoning Board of Adjustment			
Place	Members	Appt.	Term
5	Jeremy Hill	Partial	2025-2028
9	Shannan Sutter	Partial	2025-2028

The committee requested staff to bring an item forward for the consideration of the full council.

- B. Receive a report, hold a discussion and provide recommendations to the city council on a five-year contract with CivicPlus to purchase their SeeClickFix software through a cooperative purchase agreement with TIPS in the amount of \$163,333.34. (Staff Contact: Hugo Rodriguez, Deputy Chief Technology Officer)**

Hugo Rodriguez, Deputy Chief Technology Officer, presented the history and function of the current software and discussed the transition plan and the function of the new software.

5. BOARD REQUESTS FOR FUTURE ITEMS OR REPORTS

- None

6. RECESS INTO EXECUTIVE SESSION

In accordance with Chapter 551 of the Texas Government Code, the Committee may convene in Executive Session in the City Council Workroom at City Hall to conduct a closed meeting to discuss any item listed on this agenda.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- No executive session needed.

7. ADJOURN

There being no further business, Chair Victoria Johnson adjourned the meeting.

Time: 9:37 a.m.

Amanda Campos
City Secretary