

BURLESON CITY COUNCIL REGULAR MEETING

July 5, 2022
DRAFT MINUTES

COUNCIL PRESENT:

Victoria Johnson
Rick Green
Jimmy Stanford
Chris Fletcher
Tamara Payne
Dan McClendon
Ronnie Johnson

COUNCIL ABSENT:

Staff present

Bryan Langley, City Manager
Tommy Ludwig, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Allen Taylor, City Attorney

1. CALL TO ORDER – 5:33 PM

Invocation – Brendon Bagnell, Associate Pastor at Turning Point Church.
Pledge of Allegiance to the US Flag
Texas Pledge

2. PUBLIC PRESENTATIONS

A. Proclamations

- Proclamation recognizing July as Parks & Recreation Month. (*Recipient: Jen Basham, Parks & Recreation Director*).

B. Presentations

- None.

C. Community Interest Items

- Great job Parks Department for organizing the festivities for the 4th of July fireworks including traffic control.
- Thank you to the Lions Club for the 4th of July parade.
- Thank you to the Fire Department for allowing Council to ride in the truck during the 4th of July parade.
- Great job Communication Department for the resource page that includes cooling stations and food resources.
- Thank you to the Police Department for your professionalism on handling the press conference during a tragic incident last week.
- Congratulations to Council member Victoria Johnson for being appointed to the North Central Texas Council of Government (NCTCOG) Executive Board.

3. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn

- 6A withdrawn by applicant.

- B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**

- None.

4. CITIZEN APPEARANCES

- No speakers.

5. CONSENT AGENDA

- A. City council minutes from the June 20, 2022 regular council meeting. (*Staff Contact: Amanda Campos, City Secretary*)**

Motion made by Jimmy Stanford and seconded by Dan McClendon to approve.

Motion passed 7-0.

- B. CSO#3001-07-2022, minute order continuing and renewing the 13th Declaration of Local Disaster and Public Health Emergency regarding Covid-19 dated March 7, 2022, through December 12, 2022. (*Staff Contact: K.T. Freeman, Fire Chief*)**

Motion made by Jimmy Stanford and seconded by Dan McClendon to approve.

Motion passed 7-0.

- C. CSO#3002-07-2022, Memorandum of Understanding (MOU) between the City of Burleson and Open Door Church for shelter and mass care activities during emergency situations. (*Staff Contact: Will Allen, Emergency Operations Manager*)**

Motion made by Jimmy Stanford and seconded by Dan McClendon to approve.

Motion passed 7-0.

- D. CSO#3003-07-2022, ordinance amending the code of ordinances by repealing and replacing Article 8 (Park and Recreation Development) of Appendix A (Subdivision and Development) for the purpose of modifying the parkland dedication requirements with subdivision development, modifying the percentage amount of floodplain that may be part of the parkland dedication, modifying the method in calculating the fee in lieu of parkland dedication, modifying the types of credits that may be issued, and modifying the method in calculating the park infrastructure fee; providing a cumulative clause; providing severability clause; providing a penalty clause; providing for publication; and providing an effective date. (Final Reading) (*Staff Contact: Jen Basham, Parks and Recreation Director*)**

Motion made by Jimmy Stanford and seconded by Dan McClendon to approve.

Motion passed 7-0.

- E. CSO#3004-07-2022, ordinance terminating the Tax Increment Reinvestment Zone Number 3, City of Burleson, Texas, dissolving the Board of Directors, and the tax increment fund for the Zone. (Final Reading) (Staff Contact: Tommy Ludwig, Deputy City Manager)**

Motion made by Jimmy Stanford and seconded by Dan McClendon to approve.

Motion passed 7-0.

- F. CSO#3005-07-2022 and CSO#3006-07-2022, amending Professional Service Agreements for Terri Wilson and Cass Callaway for Associated Municipal Judge service. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Jimmy Stanford and seconded by Dan McClendon to approve.

Motion passed 7-0.

- G. CSO#3007-07-2022, ordinance appointing J. Greg Coontz the Presiding Municipal Court Judge of the Burleson Municipal Court of Record, City of Burleson for a term of two years, expiring on July 5, 2024 and approving the Professional Service Agreement. (Final Reading) (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Jimmy Stanford and seconded by Dan McClendon to approve.

Motion passed 7-0.

- H. CSO#3008-07-2022, professional services contract with Matrix Consulting Group for a staffing and facility assessment for the Burleson Police Department in the amount not to exceed \$109,900 (Staff Contact: Tommy Ludwig, Deputy City Manager)**

Motion made by Jimmy Stanford and seconded by Dan McClendon to approve.

Motion passed 7-0.

6. DEVELOPMENT APPLICATIONS

- A. 2500 SW Hulen St (TOD Mixed-Use) (Case 22-058): Hold a public hearing and consider approval of an ordinance for a zoning change request from “PD” Planned Development district, to “PD” Planned Development district, to allow for commercial and multifamily residential development on 35.20 acres. (First and Final Reading) (Staff Presenter: Tony McIlwain, Development Services Director) (The Planning and Zoning Commission recommended disapproval 3 to 2)**

Item 6A was withdrawn by the applicant.

No action required by City Council.

7. REPORTS AND PRESENTATIONS

Minutes 07.05.22

- A. Receive a report, hold a discussion, and give staff direction regarding an operational overview and proposed FY22-23 budget for the Customer Service Department. (Staff Presenter: Jesse Elizondo, Director of Customer Service)**

Jesse Elizondo, Director of Customer Service presented an operational overview and proposed FY 2022-2023 budget for the Customer Service Department to city council.

- B. Receive a report, hold a discussion, and give staff direction on the City's Capital Improvement Plans, and receive any additional direction from City Council regarding the annual budget for fiscal year 2022-2023. (Staff Presenter: Martin Avila, Finance Director)**

Martin Avila, Finance Director presented the city's Capital Improvement Plans for FY 2022-2023 to city council.

- C. Receive a report, hold a discussion, and give staff direction on the financial update of the General Fund and receive any additional direction from City Council regarding the annual budget for fiscal year 2022- 2023. (Staff Presenter: Martin Avila, Finance Director)**

Martin Avila, Finance Director presented the General Fund financial update and annual budget for FY 2022-2023 to the city council with Tony McIlwain, Director of Development Services presenting new permit fees and Chief of Police Billy Cordell requesting to increase School Resource Officers.

Council member Tamara Payne left the dais at 7:04 p.m. and returned at 7:06 p.m.

- D. Receive a report, hold a discussion, and provide staff direction regarding City Council meeting schedules and protocols. (Staff Presenter: Bryan Langley, City Manager)**

Bryan Langley, City Manager presented options for council meeting schedules and protocols to the city council. (8:12pm)

8. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- Additional resource, 988 suicide and crisis hotline launches this month.

9. RECESS INTO EXECUTIVE SESSION

Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

- A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071**

- Land use, design standards, and density in the City's transit-oriented development district

- B. Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072**

- Discuss and receive direction on certain parcels of real property for municipal purposes where deliberation in open session would have a detrimental effect on the position of negotiations with third parties.
- Discuss and receive direction on certain parcels of real property for the expansion of Lakewood Drive where deliberation in open session would have a detrimental effect on the position of negotiations with third parties.
- Discuss and receive direction on certain parcels of real property for the expansion of County Road 1020 where deliberation in open session would have a detrimental effect on the position of negotiations with third parties.

Motion was made by Dan McClendon and seconded by Rick Green to convene into executive session. **Time: 8:56 p.m.**

Motion passed 7-0.

Motion was made by Dan McClendon and seconded by Rick Green to reconvene into open session. **Time: 9:25 p.m.**

Motion passed 7-0.

ADJOURNMENT

Motion made by Dan McClendon and Rick Green to adjourn.

Mayor Fletcher adjourned the meeting. **Time: 9:25 p.m.**

Monica Solko
Deputy City Secretary