

## **Memorandum**

To: The Burleson Planning and Zoning Commission

From: Peggy Fisher, Senior Administrative Assistant

Date: August 23, 2022

Subject: Minutes from the August 9, 2022 Regular Session Planning and Zoning Commission Meeting.

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### **Commission Action Requested:**

Approve the minutes from the August 9, 2022 Regular Session of the Planning and Zoning Commission Meeting.

### **Background Information:**

None

### **Board/Citizen Input:**

None

### **Financial Considerations:**

None

### **Attachments:**

Minutes of the August 9, 2022 Regular Session of the Planning and Zoning Commission.

### **Staff Contact:**

Peggy Fisher  
Recording Secretary  
817-426-9611

## PLANNING AND ZONING COMMISSION

August 9, 2022  
MINUTES

### Roll Call

#### Commissioners Present

Kason Mobley  
Jason Morse  
Adam Russell  
Bill Janusch

#### Commissioners Absent

Ava Summerhill  
Dan Taylor  
Michael Tune  
Chris Dyer

#### Staff

Matt Ribitzki, City Attorney  
Emilio Sanchez, Assistant Director Development Services  
Jerald Ducay, Senior Planner  
Jared Wesley, City Engineer  
Travis Attanasio, City Engineer  
Peggy Fisher, Administrative Assistant

### **REGULAR SESSION**

**Call to Order – 6:30 PM**

**Invocation – Adam Russell**

**Pledge of Allegiance**

#### **1. Citizen Appearance**

None

#### **2. Consent Agenda**

- A. Approve the minutes from July 26, 2022 Planning and Zoning Commission meeting.**
- B. Replat of Sundance Addition, Lot 17R and 17R-1, Block 2; located at 6616 Sundance Circle (Case 22-074):** Consider approval for a replat of Sundance Addition.

Motion was made by Commissioner Jason Morse and second by Commissioner Adam Russell to approve the consent agenda.

Motion passed, 4-0. Commissioners Dan Taylor, Michael Tune, Chris Dyer & Ava Summerhill were absent.

### **3. Public Hearing**

- A. 3808 S. Burleson Blvd. (Case 22-104):** Hold a public hearing and consider a waiver to Section 5.5.E “Parking Lot/Site Layout Design Criteria” of the Design Standards Manual as amended by Resolution R-1175-10 for the parking lot design within 3808 S. Burleson Blvd. (Staff Presenter: Jared Wesley, Senior Civil Engineer)

Jared Wesley presented the case to the Commission, reviewed the staff report, and answered questions from the Commission.

Commission Chairman Kason Mobley opened the public hearing at 6:34 p.m.

Commission Chairman Kason Mobley closed the public hearing at 6:35 p.m.

Motion was made by Commissioner Adam Russell and second by Commissioner Jason Morse to approve with staff conditions.

Motion passed, 4-0. Commissioners Dan Taylor, Michael Tune, Chris Dyer & Ava Summerhill were absent.

- B. 2301 CR 805E. (Case 22-096):** Hold a public hearing and consider a waiver to Section 5.1.a “Street and right-of-way basic policies” of the Design Standards Manual for the design criteria for streets within the Good Farms Subdivision. (Staff Presenter: Travis Attanasio, Senior Civil Engineer)

Travis Attanasio presented the case to the Commission, reviewed the staff report, and answered questions from the Commission.

Commission Chairman Kason Mobley opened the public hearing at 6:39 p.m.

Wade Foley, 3813 Twin Creek, addressed the commissioners regarding this item and asked several questions.

Commission Chairman Kason Mobley closed the public hearing at 6:54 p.m.

Motion was made by Commissioner Adam Russell.

Motion failed due to no second by commissioners.

Motion was made by Commissioner Jason Morse and second by Commissioner Bill Janusch to deny.

Motion passed, 3-1. Commissioner Adam Russell was opposed. Commissioners Dan Taylor, Michael Tune, Chris Dyer & Ava Summerhill were absent

#### **4. Reports and Presentations**

- A. Cliffwood Addition Phase 3, located northwest of the intersection of N. Cummings Dr. and County Road 517, with an approximate address of 3601 N. Cumming Dr. (Case 22-038):** Consider a preliminary plat for Cliffwood Addition Phase 3, consisting of Phase 3A, Lots 1-6, Block 1; Lots 1-6, Block 2; Lots 1-10, Block 3; and Phase 3B, Lots 7-19, Block 1; Lots 11-25, Block 3, within the Extraterritorial Jurisdictions (ETJ) of the City of Burleson

JP Ducay presented the case to the Commission, reviewed the staff report, and answered questions from the Commission.

Motion was made by Commissioner Jason Morse and second by Commissioner Adam Russell. to approve.

Motion passed, 4-0. Commissioners Dan Taylor, Michael Tune, Chris Dyer & Ava Summerhill were absent

#### **5. Community Interest Items**

None

#### **6. Executive Session**

**The Planning & Zoning Commission reserves the right to convene in Executive Session(s) during this meeting pursuant to the following Sections of the Government Code of the State of Texas:**

- 1. Pursuant to Sec. 551.071 consultation with its Attorney: The Planning & Zoning Commission may conduct private consultations with its attorneys when the Planning & Zoning Commission seeks the advice of its attorney concerning any item on this agenda or a matter in which the duty of the attorney to the Planning & Zoning Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code. Pursuant to Sec 551.087 Deliberation regarding Economic Development Negotiations The Planning and Zoning Commission may discuss or deliberate regarding commercial or financial information received from a business prospect that the City Of Burleson seeks to have locate, stay or expand in or near the City and which the City is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to a business prospect; particularly, discussion with economic**

**development specialist regarding potential economic incentive agreement for development of real property.**

**Adjourn.**

There being no further business Chair Kason Mobley adjourned the meeting.

**Time – 6:59PM**

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Peggy Fisher  
Administrative Assistant  
Recording Secretary