

BURLESON PARKS ADVISORY BOARD

April 14, 2022

DRAFT

MINUTES

Call to Order – 6:03 PM

Roll Call

Board Members Present

Cynthia Plonien

Sherry Scott

Matthew Quinn

Emily Quinn

Board Members Absent

Thomas Fleeger

Jessie Farris

Michael Massey

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)

David Lopez (Deputy Director, Parks)

Kerry Montgomery (Senior Administrative Secretary)

Guests

Victoria Johnson

Jimmy Stafford

1. Approve the March 31, 2022 meeting minutes.

A motion was made by Sherry Scott and seconded by Matthew Quinn to accept the minutes as presented. The motion passed 4 – 0, with Thomas Fleeger, Jessie Farris and Michael Massey being absent.

2. Citizen Appearances

Bill Janusch

Jessica Reams

3. Receive a report, hold a discussion and provide a recommendation regarding the proposed FY 2023 –FY 2027 Golf, Parks and Recreation Capital Improvements Program. (Staff presenter: Jen Basham, Parks and Recreation Director)

The Burleson Parks and Recreation Department is diligently working to create a premier park system as identified as one of the goals in the 2019 parks master plan. The 6 goals of the parks master plan: 1. Maintain excellent level of service 2. Improve walkability and park access 3. Develop community parks 4. Address aging parks and infrastructure and improve experience 5. Develop premier trail system 6. Develop a CIP When evaluating what projects to prioritize multiple factors are considered. Is this project identified as a priority in the master plan, is it a high priority to the residents, has it been identified by staff to be in need of repair

or replacement. Current projects underway in Fiscal Year 2021: Village Creek Trails Segments 3 & 4, Splash Pad, Dog Park, Prairie Timber Park, Shannon Creek Park, Claudia's Playground, Cindy Park, Fire Station 16 Memorial Garden, Park Annex Facility, Oak Valley Trail Dog Park Connection, Oak Valley Interpretive Signage, and Clark Park. Funding: Funding for capital improvement projects are sourced from 4B, existing bond revenue, park development and dedication fees, and existing unallocated capital funds. A detailed presentation was reviewed with a breakdown of the funding per line item.

OPTIONS:

- 1) Recommend funding as presented
- 2) Recommend funding with changes

Matthew Quinn made a motion to recommend funding as presented. Sherry Scott seconded the motion. The motion passed 4 - 0, with Thomas Fleeger, Jessie Farris and Michael Massey being absent.

4. Receive a report regarding monthly programs, revenue, and project updates. (Staff presenter: Jen Basham, Parks and Recreation Director)

The board was briefed in regards to special events, programming, revenue and capital improvement projects for The BRiCK, Golf, Russell Farms, and Parks. A discussion followed

5. Board Requests for Future Agenda Items or Reports

The board would like to see future parks accommodate persons with disabilities.

Adjourn

There being no further business, Chairperson Plonien adjourned the meeting.

Time – 6:49 PM

Kerry Montgomery, Senior Administrative Secretary